

April 20th, 2020

Due to the current COVID-19/Coronavirus pandemic, the April 20th, 2020 meeting of the Sidney City Council will be held via phone conference only. The public is invited to participate in the meeting by calling 1 (646) 749-3112, access code 180-794-501. For this reason also, the agenda has been limited to only the legally required action items to continue providing the necessary services.

Rules of the Meeting: Mayor Norby will take roll call at the beginning of the meeting, if you join after this has happened please announce you are present for official minutes. Mayor Norby will call for public comment, then Council member comment, then ask for a motion on each agenda item. If you are calling for an item not listed on the agenda, you will be asked to speak under visitors. Please announce your name prior to making comment, do not speak over or at the same time as others, and keep your phone on mute when not making comment.

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to Mayor Norby, via phone conference, at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergeant, Koffler, Gartner, Godfrey, Rasmussen and Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **April 6th, 2020 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the April 6th, 2020 regular meeting of the Sidney City Council by Alderwoman Christensen and Alderwoman Sergeant seconded. With no changes or corrections, all present voted aye.
5. **VISITORS:**
 - a. Laura Gundlach-Morrison Maierle
 - b. Jordan Mayer-Interstate Engineering
 - c. Dan Heart-Sidney Schools
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:** Mayor Norby announced there is a conference call on the Community Recovery in Richland County once the Governor lifts his directives tomorrow at 2pm. He stated Clerk/Treasurer Chamberlin provided the City Council with the call in information, but she will be sending out the information on what is discussed at this meeting.
8. **ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**
9. **UNFINISHED BUSINESS: Nothing**
10. **NEW BUSINESS:**
 - a. **Sidney High School Digital Sign CUP and Variance:** PWD Hintz presented the City Council with the Sidney High School digital sign CUP and Variance to allow them to replace the current marquee with a digital sign with the commercial advertisement for Yellowstone Bank who is donating the sign, in a residential zone. He stated the Board of Adjustments has recommended approval. Motion was made to approve the Sidney High School CUP and Variance for a digital sign with commercial advertisement in a residential zone by Alderwoman Christensen, and Alderman Koffler seconded the motion. With no further discussion, all present voted aye.
11. **CITY PLANNER SANDERSON: Nothing**
12. **CITY ATTORNEY: Nothing**
13. **CHIEF OF POLICE KRAFT:** Chief Kraft stated he has the March 2020 Police Department Report completed, and City Clerk/Treasurer Chamberlin stated it will be presented once the regular meetings are resumed.
14. **PUBLIC WORKS DIRECTOR HINTZ:**
 - a. **4th Ave Water Project-Bid Opening Update:** PWD Hintz stated they did a bid opening last Friday for the 4th Ave Water Project. He stated they received 3 bids for this project and the lowest bidder was Franz Construction. Mr. Mayer stated Franz Construction's bid was \$1,068,102.45 which was 13% under the engineer's estimate. He stated the other bids were from KLE Construction for \$1,480,663.00 which was 20% over engineer's estimate and Western Municipal for \$1,616,577.00 which was 30% over engineer's estimate. He stated there is required documents for the bid envelopes by the City and by the funding agency. He stated Franz Construction did not have all of the required documents required by the funding agency, so they discussed this with the SRF program, and they stated they only require they be produced within 7 days of the bid approval. He stated they also discussed the waiving of this formality with City Attorney Kalil, and it is their recommendation to approve the bid of Franz Construction with the condition of approval through DEQ conditioning. He stated the alternate plans would be to award to the second highest bidder, which would require increasing the loan amount, or to rebid the project. He stated rebuilding the project would increase costs up to \$50-100,000 with increased bids and the costs of the rebid. Motion was made to approve the awarding of the bid for the 4th Ave Water Project to Franz Construction for \$1,068,102.45 by Alderman Koffler and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.
 - b. **Morrison Maierle Amendment 5 to Task Order 7D:** PWD Hintz stated with the contractor on the WWTP Phase 3 project taking extended time to complete, including subcontractors for things like the SCADA project, the cost for Morrison Maierle was increased. Mrs. Gundlach stated the project was in substantial completion in October 31, 2019, and they contractually had 14 days for final completion, but still have not. She stated this has cost a lot of engineering time. She stated the City, per contract, can withhold this cost from final payment as this increase of \$16,726 will be less than the allowed \$500 per day the City can withhold. She stated this is also for an increase in scope items to include revising the operations manual to include the SCADA changes, to also allow 20 hours of continued engineering assistance for the City of Sidney for questions, and to have Morrison Maierle draft the AOC letter to the State of Montana in June as they have in the past. Motion was made to approve the Morrison Maierle Amendment #5 to Task Order 7D for \$16,726 by Alderwoman Christensen and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.
 - c. **Morrison Maierle Task Order 11-Waste Water Dump Station at City Shop:** PWD Hintz stated this new task order will be part of the Wastewater Treatment Plant Project to build a dump station at the City Shop for the sewer rodder truck. He stated this will make it so the sewer truck will not have to travel to the lagoon to dump which causes wear and tear on the vehicle and has the risk of dumping the truck directly into the lagoon ponds. He stated the DEQ has approved moving forward with this and it would be part of the SRF loan. Mrs. Gundlach stated this task order is not for the entire design, mostly survey of the property, staff meetings and SRF coordination. Mayor Norby stated this has been in discussion for many years and he is excited about moving forward on it. Motion was made to approve the Morrison Maierle Task Order 11 by Alderman Koffler and seconded by Alderwoman Sergeant. In discussion Alderman Koffler asked if the City can build the station themselves, and PWD Hintz stated they could possibly do a lot of the work. With no further discussion, all present voted aye.
15. **FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN: Nothing**

April 20th, 2020

16. CITY CLERK/TREASURER CHAMBERLIN:

a. Consent agenda

- i. GENERAL JOURNAL VOUCHERS: to be reported and approved monthly
- ii. Claims to be approved: \$ 257,776.66

2020-068	Corey Wieland	2355 7 th St NW	Deck	L7, B1, Anderson
2020-070	ON HOLD-McDonalds			
2020-071	Lance Cape	622 5 th St SE	Egress Window	L10, B42, Kenoyer
2020-072	Craig Painter	908 9 th Ave SE	Addition	L13, B-00A, Burns Homestead
2020-073	Kevin Bast	407 3 rd Ave SE	Fence	L2, B28, Original
2020-074	Sun Haus Inv.	806 3 rd St NW	Sign	L7, B2, Northview Sub.
2020-075	Martini Siding	189 14 th St SE	Door	S05 T22N R59E

Motion was made to approve the consent agenda by Alderman Koffler, and Alderwoman Godfrey seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 6:56 p.m.

ATTEST:

MAYOR NORBY

CITY CLERK/TREASURER

DATE APPROVED