

August 1st, 2016

1. **CALL TO ORDER:** The Regular Meeting of the Sidney City Council was called to order by Mayor Rick Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** All council members were present.
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **July 18th, 2016 Regular Council Meeting:** Motion was made to approve the minutes from the July 18th, 2016 regular council meeting by Alderman Smith and seconded by Alderwoman Sergeant. In discussion Alderwoman Christensen stated that Alderwoman Rasmussen's name was spelt incorrectly and that there was no name to who presented the motion under 12A. Alderman Smith amended his motion to include the changes, and Alderwoman Sergeant seconded the amendment. All Council present voted aye.
 - b. **July 27th, 2016 Budget and Finance Committee:** Motion was made to approve the minutes from the July 27th, 2016 budget and finance committee meeting by Alderwoman Sergeant and seconded by Alderwoman Christensen. After no discussion, all present Council present voted aye.
5. **VISITORS:**
 - a. **Hannah Frye-Meadowlark Public House: block off parking lot behind Meadowlark for Oktoberfest on October 1, 2016:** Mrs. Frye stated she would like to request the back parking lot behind the Meadowlark Brewery on October 1, 2016 for Oktoberfest. She stated that there will be music and food from approximately 5pm to 10pm. Chief DiFonzo stated he is okay with this, and temporary cattle guards will need to be found to do so. Motion was made to approve the blocking off of the parking lot behind the Meadowlark Brewery on October 1st, 2016 for the Oktoberfest by Alderwoman Christensen, and seconded by Alderman Koffler. After no discussion, all Council present voted aye.
 - b. **Morrison, Maierle, Inc.: Patrick Murtagh, Stephanie Seymanski**
 - c. **Bill Vanderwheel: Sidney Herald**
 - d. **Mike Abrahamson: MT-DEQ**
 - e. **Jeff Mead**
 - f. **Lowell Cytshaw: Interstate Engineering**
 - g. **Bill Linder**
 - h. **Russ Markwald**
6. **PUBLIC HEARING:**
 - a. **Capital Improvement Plan-Morrison, Maierle, Inc.:** Stephanie Seymanski of Morrison, Maierle, Inc. presented a slid show to the Council and public on the Capital Improvement Plan for the City of Sidney. After the presentation, Mayor Norby called the Public Hearing for the Capital Improvement Plan to order, at 6:48pm. Mayor Norby called for any opponents to the CIP three times, with no comment from the public. Mayor Norby called for any proponents to the CIP three time with no comment to the public. With no comments made, Mayor Norby closed the Public Hearing for the Capital Improvement Plan at 6:50pm.
7. **MAYOR NORBY:**
 - a. Thank you to the city employees who have worked hard to get downtown cleaned up for the fair.
8. **COMMITTEE WORK:**
 - a. **Budget and Finance: Budget for FY17:** Alderwoman Sergeant stated the budget has been reviewed and the pay scales will be set up for the next budget cycle. Alderwoman Christensen stated that Auditor Bob said the FY15 audit is completed and he will be back in August to report to the council. City Clerk Redfield also stated that we have received the mills which sets the budget time line. She stated that a Special Meeting will need to be held on August 22, 2016 at 6:30 pm to meet the state required timeline, and she has started noticing for it.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**
 - a. Alderwoman Christensen, as City Council President, stated she would like to officially appoint Alderwoman Rasmussen to fill previous Alderwoman Gilbert's places on the Park and Rec, Street and Alley, and City Buildings & Street Lighting Council Committees. Motion was made to appoint Alderwoman Rasmussen to the previously stated Council Committee's and Alderwoman Sergeant seconded the motion. After no discussion, all Council present voted aye.
10. **UNFINISHED BUSINESS:**
 - a. **Resolution 3724-SID 104 Boundary Line Relocation for Mayo Subdivision, and Hilltop Enterprises Phase II and IV-Tabled:** Letters and public hearing will be going out soon.
11. **NEW BUSINESS: Nothing**
12. **CITY PLANNER HOW:**
 - a. **KLJ Contract:** City Attorney Krautter commented on the liability coverage being upped to \$500,000 from \$100,000 and that it looked good otherwise. Motion was made to accept the contract of KLJ for FY17 by Alderman Smith, and seconded by Alderwoman Rasmussen. In discussion by Alderwoman Christensen that once the figures presented on cost, she agrees we should move forward. All present voted aye.
13. **CITY ATTORNEY:**
 - a. **City Attorney Contract:** City Attorney Krautter presented his compensation agreement for Netzer Law Office for FY17. City Clerk Redfield stated that the Budget and Finance has previously reviewed and that in the future the agreement will renew with the beginning of the fiscal year. Motion was made to approve the compensation agreement for Netzer Law Office for FY17 by Alderwoman Christensen and seconded by Alderman Koffler. After no discussion, all Council present voted aye.
 - b. **Resolution 3726: Allowing the City of Sidney to purchase surplus items:** City Attorney Krautter presented Resolution 3726 to the Council, which would allow for the purchase of surplus items. PWD Hintz stated that every 3 years the Council must an updated resolution allowing for the purchase of used goods from the surplus site of the State of Montana. He stated it is not used often, but need it passed in case there is something of interest to purchase. City Attorney Krautter stated he recommended the passing of Resolution 3726. Motion was made to pass Resolution 3726 allow the City to purchase surplus items from State of Montana by Alderman Koffler, and seconded by Alderwoman Sergeant. After no discussion, all Council present voted aye.
14. **CHIEF OF POLICE DIFONZO:**
 - a. **Report:** Chief DiFonzo reported the resignation of Josh Harris who will be moving to Missoula. Motion to accept his resignation was made by Alderwoman Christensen and seconded by Alderwoman Rasmussen. After no discussion, all council voted aye.
 - b. Chief DiFonzo reported two applicants were being interviewed the next day, both of whom recently went through the academy. This now makes the police staff three employees short. They also discussed the idea of exit interviews or having a council member to get an honest opinion from those leaving.
15. **PUBLIC WORKS DIRECTOR HINTZ:**
 - a. **Report-PWD Hintz** provided the council with his July 2016 public works report. He stated that there was a pre-bid meeting on August 1st for phase 2 of the lagoon project. He stated there was 12 general bidders. PWD Hintz also stated that Mike Abrahamson of the DEQ did a final walk-through inspection of phase 1 of the lagoon project. Mr. Abraham stated he did not find any issues and will be issuing his final report. He stated that there is still funds available in the phase 1 SRF Loan if there are any bills yet to be paid. Mr. Murtagh stated that phase 1 is under budget. PWD Hintz stated that the city crew has been cleaning up the City of Sidney in preparation of the Richland County Fair. He also stated that they held a bid opening for the new garbage truck to be purchased in FY 17 budget, but no decision has been made. PWD Hintz stated they are fixing the approach for the alley behind the Yellowstone Marketplace, and will be fixing the alley also.
 - b. PWD Hintz asked for a Water and Sewer Committee meeting to be called to discuss the Water Treatment Plant and the excess funds in the phase 1 SRF Loan for the lagoon.
16. **COMPLIANCE OFFICER JENSEN:**
 - a. **Report-July 2016:** Compliance Officer Jensen stated she was proud of the citizens of Sidney and the employees on how good Sidney looks and all their hard work. Alderman Smith asked if many of the issues were repeat offenders, and Compliance Officer Jensen answered no.
17. **FIRE MARSHAL GILBERT:**
18. **CITY TREASURER:**

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- a. City Clerk Redfield stated that Budget Reports can be provided to the Council, but they will not be accurate, as she cannot enter FY17 budget numbers into BlackMountain software until the budget is passed. She also stated that she would like to see the Deputy Clerk/Treasurer job description approved soon, so she can get the position filled.

19. CITY CLERK REDFIELD: consent agenda

- a. **GENERAL JOURNAL VOUCHERS: e-mailed**
- b. **Claims to be approved: \$ 333,285.93**

2017-4	BreeAnn & Steven Messer	3410 5 th St NW	Fence	L17, B5, Wagon Wheel
2017-5	KC Transport	723 6 th St NE	Demolition	L12, B4, Fischer's Estates
2017-6	KC Transport	741 5 th St NE	Demolition	L11, B3, Fischer's Estates
2017-7	Jason Brothan	2502 3 rd St NW	Addition & Remodel	L7, B1, Hilltop Enterprises
2017-8	Diana O'Connor	210 7 th St SE	Fence	L11, B60, Kenoyer
2017-9	Lodge on Lone Tree	1015 7 th Ave SW	Storage Building	Tract 2, Peer's 1 st Add

A motion to approve the consent agenda was made by Alderman Koffler and seconded by Alderman Smith. After no discussion, all council voted aye.

Meeting was adjourned at 7:13 p.m.

ATTEST:


CITY CLERK


MAYOR NORBY

August 15th 2016
DATE SIGNED