

APPLICATION FOR A **COMMERCIAL** BUILDING PERMIT
WITHIN THE CITY LIMITS OF THE CITY OF SIDNEY

Name of Applicant: _____
Owner of Property: (land) _____
Address of Applicant: _____ Phone Number: _____
Nature of Permit: _____
Location of Building: _____
Legal Description: Lot: _____ Block: _____ Addition: _____

The following information is to be provided with this application before a building permit for a new structure (larger than eighty (80) square feet) or addition to an existing structure may be obtained:

1. _____ SITE PLAN: plan should show: see back of application for detailed checklist
 - A. _____ Property Lines
 - B. _____ Street & Alley right-of-ways
 - C. _____ Exterior dimensions of building
 - D. _____ Set backs (distances) from property lines to building roof overhang

2. _____ CONTRACTOR:
 - A. Proof of Montana Contractor License Yes _____ No _____
 - B. Proof of Liability Insurance Yes _____ No _____
 - C. Proof of Worker's Compensation Coverage Yes _____ No _____
 - D. State Plumber Permit (required) Yes _____ No _____
 - E. State Electrical Permit (required) Yes _____ No _____
 - F. As the businessowner, it is your responsibility to ask for the above items; if the contractor does not have the above insurances or permits, you become responsible for "on the job" accidents.

3. _____ DRAINAGE:
 - B. New construction or expansion of commercial property must provide a storm runoff plan.

4. _____ SANITARY SEWER & WATER SERVICE: connection fees will be determined at time of permit
 - A. Will this connection require a new water connection fee? Yes _____ No _____
 - B. Will this connection require a new sewer connection fee? Yes _____ No _____
 - C. List all plumbing fixtures included or provide architectural drawings: _____

5. _____ FLOOD PLAIN:
 - A. Is this site in a flood zone? Yes _____ No _____**If yes, the local floodplain administrator must review the plans.

6. _____ SOLID WASTE:
 - A. Commercial and high density housing properties must provide an accessible and wind protected area for solid waste containers and a separate area for confining cardboard if necessary. These features should be shown in the site plan.

7. _____ ASBESTOS INSPECTION:

Certificate of inspection and abatement if any demolition (i.e. wall or ceiling demolition, removal of flooring, etc.) will occur as part of this project. Contact in case of questions: DEQ 406-444-5286

Signature: _____
Property Owner/Applicant

The Sidney Public Works Department will review **commercial** applications for new construction or additions.

Director of Public Works _____ Approved _____ Denied _____
Date _____

SPECIAL PROVISIONS: _____ A VALID BUILDING PERMIT MUST BE OBTAINED BEFORE CONSTRUCTION CAN BEGIN. _____

