

December 3rd, 2018

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Smith, Gartner, Koffler, Rasmussen, and Sergent
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **November 19th, 2018 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the November 19th, 2018 City Council Meeting by Alderwoman Christensen, and Alderwoman Rasmussen seconded the motion. With no changes or corrections, all present voted aye.
5. **VISITORS:**
 - a. **Boys and Girls Club-Elaine Stedman-Waive Building Permit Fee for new sign \$153.25:** Mrs. Stedman came before the City Council on behalf of the Boys and Girls Club of Richland County to ask for the waiving of building permit fees. She stated that one sign, that will be located on the brick side of the building, will cost \$153.25, and that they will be coming to the Building Inspector for another smaller sign to go above the door. Alderwoman Rasmussen made a motion to waive the \$153.25 building permit fee, and Alderwoman Sergent seconded the motion. In discussion, City Clerk/Treasurer pointed out that although the agenda did not have both permits on it, Mrs. Stedman is also asking for the second sign permit fees to be waived also. Alderwoman Rasmussen made a motion to amend her previous motion to include waiving the fees for the second smaller sign to be located above the door of the Boys and Girls Club, and Alderwoman Sergent seconded her amended motion. With no further discussion, all present voted aye, except Alderwoman Christensen who abstained from the voted.
 - b. **Susan Joy-Chamber:** Mrs. Joy came before the Sidney City Council on behalf of the Sidney Chamber of Commerce to thank the City of Sidney for the Parade of Lights, especially the Police Department, Fire Department and volunteers for their assistance. She stated that there was 49 floats and one drone in the parade, and that it was a great success that they hope to continue to expand. Alderwoman Rasmussen also thanked Mrs. Joy.
 - c. **Renita Welnel:** Mrs. Welnel came before the Sidney City Council to ask for an update on the properties that need cleaning up. PWD Hintz stated that the properties have been posted and property owners have been sent letters, and that he is going to be having a meeting with the City Attorney to continue the process, but to remember that this will take time. Mrs. Welnel stated that there is another property in the vicinity of the other properties that now has 12 vehicles on it, and PWD Hintz stated that he will look into it.
 - d. **Larry Tveit**
 - e. **Jordan Mayer-Interstate Engineering**
 - f. **Kale Rasmussen-City of Sidney Fire Marshal/Building Inspector**
 - g. **Luke Malson**
 - h. **Bruce Berndt**
 - i. **Grant Dinters**
 - j. **Cole Roberts**
 - k. **Jason Schruder**
6. **PUBLIC HEARING:**
 - a. **Water Rate Increase:** Mr. Mayer of Interstate Engineering gave an overview of the proposed water rate increase. Mayor Norby opened the public hearing for the Water Rate Increase at 6:40 pm. Mayor Norby called for any opponents three times. City Clerk/Treasurer Redfield stated that Bob Heick submitted a formal letter strongly objecting to the rate increase due to the lower end of people who cannot afford it. No other opponents came forward. Mayor Norby called for any proponents to the water rate increase. Mr. Mayer stated that as a proponent he would like to state that when the City looked at the rate increase they kept the low income residents in mind, which is why the first increase is targeted at usage, to assist those on fixed incomes. No other proponents came forward. With no further testimony on the proposed water rate increase, Mayor Norby closed the public hearing at 6:43pm.
 - b. **Waste Water Rate Increase:** Mr. Mayer of Interstate Engineering gave an overview of the proposed waste water rate increase. Mayor Norby opened the public hearing for the Waste Water Rate Increase at 6:44pm. Mayor Norby called for any opponents three times. City Clerk/Treasurer Redfield stated that Bob Heick submitted a formal letter strongly objecting to the rate increase due to the lower end of people who cannot afford it. No other opponents came forward. Mayor Norby called for any proponents three times, with none coming forward. With no further testimony on the proposed waste water rate increase, Mayor Norby closed the public hearing at 6:45pm.
7. **MAYOR NORBY:**
 - a. **Call for Committee Meeting-Review City/County Contracts that are expiring:** Mayor Norby stated that he needs a committee meeting to start the review process of the City/County contracts that are expiring soon. Motion was made by Alderwoman Christensen to send this to the Budget and Finance Committee, and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.
 - b. **Street Light at 12th Avenue at East Holly-County Contract:** Mayor Norby stated that the City, County, and MDT have been discussing a light at the 12th Ave and West intersection, and that the City and County were only asking for a warning light initially. He stated that per the MDT a warning light, or hybrid, would cost approximately the same as the street light, and that the MDT wants a street light installed. Mayor Norby stated that the MDT has agreed that if the City and County agree to pay \$450,000 for the light, they will cover the remaining costs, including the engineering for the project. Mayor Norby further stated that the County has agreed to pay the full \$450,000 up front, with the City paying them back for our half over a set number of years, up to 6. City Clerk/Treasurer Redfield added that the MDT has also agreed that should the construction bids for this project come in under \$450,000, the City and County will only pay the actual construction amount, but should the construction come in over \$450,000 the MDT will pay the overage. She further added that the County offering to pay the Cities portion up front gives the City substantially more budget authority to decide where they money is going to come from each budget, instead of having to allocate the BARSAA funds for the next two years up front and put those street projects off. Motion was made to approve the City contributing \$225,000 to the street light at 12th Avenue and Holly intersection, with the County paying the total amount upfront and the City contracting with the

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County to pay them back, by Alderman Koffler. Alderwoman Rasmussen seconded the motion. Mayor Norby stated that the motion will need to include how many years the Council would like to contract with the County for repaying them. Alderwoman Sergent asked if there would be a penalty if it is paid off early, and City/Clerk Treasurer Redfield stated that the County agreed there would not be. Alderman Koffler made a motion to amend his previous motion to include that the City pay back the County over 6 years, and Alderwoman Rasmussen seconded his amended motion. In discussion Alderman Smith asked if this was East or West Holly, and Mayor Norby stated West Holly. City Clerk/Treasurer Redfield apologized for posting it incorrectly on the agenda. With no further discussion, all present voted aye.

8. COMMITTEE WORK: Nothing

9. ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing

10. UNFINISHED BUSINESS: Nothing

11. NEW BUSINESS:

- a. **Records Disposal:** City Clerk/Treasurer Redfield stated that Deputy Clerk/Treasurer Messer has prepared a records disposal for the Council approval that is Treasurer's receipt books some dating as far back as 1931. Motion was made to approve the records disposal as presented by Alderwoman Christensen, and Alderwoman Sergent seconded the motion. With no discussion, all present voted aye.

12. CITY PLANNER SANDERSON: Nothing

13. CITY ATTORNEY:

- a. **Resolution #3795-Correct Resolution Numbers:** City Attorney Kalil read Resolution #3795, correcting certain resolution numbers, out loud. Motion was made to approve Resolution #3795 by Alderwoman Rasmussen, and Alderwoman Sergent seconded the motion. With no discussion, all present voted aye.
- b. **Resolution #3796-Finalize Water Rate Increase:** City Attorney Kalil read Resolution #3796, finalizing the Water Rate Increase, out loud. Motion was made to approve Resolution #3796 by Alderman Smith, and Alderman Koffler seconded the motion. With no further discussion, all present voted aye.
- c. **Resolution #3797-Finalize Waste Water Rate Increase:** City Attorney Kalil read Resolution #3797, finalizing the Waste Water Rate Increase, out loud. Motion was made to approve Resolution #3797 by Alderwoman Christensen, and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

14. CHIEF OF POLICE DIFONZO:

- a. **November 2018 Police Department Report:** Chief DiFonzo provided the City Council with the November 2018 Police Department Report.

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **November 2018 Public Works Department Report:** PWD Hintz provided the City Council with the November 2018 Public Works Department Report.
- b. **East Holly Water Project Pay Application #3 for \$106,399.02:** PWD Hintz presented the East Holly Water Project pay application #3 to the City Council. Motion was made to approve the East Holly Water Project pay application #3 for \$106,399.02 by Alderman Koffler, and Alderman Smith seconded the motion. In discussion, PWD Hintz stated the MDT has reimbursed the City for all of their costs on this project so far, and that this pay application will also be submitted for reimbursement. With no further discussion, all present voted aye.
- c. **WWTP Phase 3 Pay Application #2 for \$341,382.00:** PWD Hintz presented the City Council with the WWTP Phase 3 pay application #2. Motion was made to approve the WWTP Phase 3 pay application #2 for \$341,382.00 by Alderwoman Rasmussen, and Alderwoman Sergent seconded the motion. In discussion City Clerk/Treasurer Redfield stated that this is being drawn from the phase 2 SRF loan that still has funds available. With no further discussion, all present voted aye.

16. Fire Marshal/Building Inspector Rasmussen:

- a. **November 2018 Fire Department Report:** Fire Marshal/Building Inspector Rasmussen provided the City Council with the November 2018 Fire Department report.

17. CITY TREASURER REDFIELD:

- a. **November 2018 Treasurer's Report-will provide at December 17th, 2018 Meeting:** City Clerk/Treasurer stated that due to not being able to post payroll and utility billing journal vouchers for November, she has not been able to complete the November 2018 Treasurer's report, but it will be provided at the next Council Meeting.
- b. **Water/Sewer Bank Transfer of \$15,896.72:** City Clerk/Treasurer Redfield presented the water/sewer bank transfer for approval. Motion was made to approve the water/sewer bank transfer of \$15,896.72 by Alderman Koffler, and Alderman Smith seconded the motion. With no discussion, all present voted aye.

18. CITY CLERK REDFIELD:

Consent agenda

- a. **GENERAL JOURNAL VOUCHERS: e-mailed**
- b. **Claims to be approved: \$ 52,980.36**

2019-46	ROI	1100 Silurian Lane	Enclosing Porch	L2, B2, Hilltop Comm Park
2019-47	Richard Hambro	603 5 th St SW	Rebuild Garage	L6, B5, Gardner Add
2019-48	Jon Kleinke	1698 Bitterroot Dr	Addition	L14, B1, North Meadow Vill.

Motion was made to approve the consent agenda by Alderman Koffler, and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:04 p.m.

ATTEST:

MAYOR NORBY

CITY CLERK

DATE APPROVED