

**January 4<sup>th</sup>, 2021**

Due to the current COVID-19/Coronavirus pandemic and rising cases in Richland County, the December 7<sup>th</sup>, 2020 meeting of the Sidney City Council will be **HELD VIRUTALLY ONLY**. The public is invited to participate via a Zoom meeting. You can participate with via by video or phone:

**Meeting ID: 957 3998 3639**

**Passcode: 247089**

**Or by calling: 1-253-215-8782**

**Rules of the Meeting:** Mayor Norby will take roll call at the beginning of the meeting, if you join after this has happened please announce you are present for official minutes. Mayor Norby will call for public comment, then Council member comment, then ask for a motion on each agenda item. If you are calling for an item not listed on the agenda, you will be asked to speak under visitors. Please announce your name prior to making comment, do not speak over or at the same time as others, and keep your phone on mute when not making comment.

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergent, Rasmussen, Koffler, Gartner, Godfrey and Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **December 7<sup>th</sup>, 2020 Regular Meeting Minutes:** Motion was made to approve the minutes from the December 7<sup>th</sup>, 2020 regular meeting of the City Council by Alderwoman Christensen and Alderwoman Sergent seconded. With no changes or corrections, all present voted aye.
  - b. **December 17<sup>th</sup>, 2020 Water and Sewer Committee:** Motion was made to approve the minutes from the December 17<sup>th</sup>, 2020 Water and Sewer Committee meeting by Alderwoman Godfrey and Alderwoman Rasmussen seconded. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. Sarah Karanjai
  - b. Seth Dodds
  - c. JD Mulky-Sidney Leadership Class
  - d. Jaxson Franklin
  - e. Adriana Barley
  - f. Jordan Mayer-Interstate Engineering
  - g. Laura Gundlach-Morrison Maierle
6. **PUBLIC HEARING:** Nothing
7. **MAYOR NORBY:**
  - a. **Reappoint Russ Huotari to Airport Board for 5-year term:** Motion was made to approve the reappointment of Russ Huotari to a 5-year term on the Airport Board by Alderman Koffler and Alderwoman Christensen seconded. With no further discussion, all present voted aye.
8. **COMMITTEE MEETING WORK:**
  - a. **Water and Sewer Committee Meeting**
    - i. **WWTP Phase 3 SRF Loan Left Over Funds for Sewer Project "SE Sewer Main Relocate":**

Alderwoman Rasmussen stated by utilizing and reallocating the remaining funds of the WWTP P3 loan on a new project the City will avoid future fees when getting those projects done. PWD Hintz stated they would like to use it on a sewer main relocate, as there is sewer lines that run through people yards, and if there are any funds remaining they will utilize them on sewer lining and manhole work. Mrs. Gundlach stated she provided Task Order 12, which will give Morrison Maierle the ability to move forward with the survey that is required for this project, and an engineering contract will be presented later. Motion was made to approve Morrison Maierle's Task Order 12 to start the survey work and project by Alderwoman Rasmussen and Alderman Koffler seconded. With no further discussion, all present voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:** Nothing
10. **UNFINISHED BUSINESS:**
  - a. **Pleasant Wood Manner-Airport (tabled)**
11. **NEW BUSINESS:**
  - a. **Pheasant Run Snow Pile Agreement:** PWD Hintz stated the City cannot pile snow at the County Fair Grounds as usual this winter, as they have a project going on. He stated they have been authorized by Chris Strom to pile snow on the empty lot by the Pheasant Run Apartments, but to do so he wants a liability agreement stating the City is taking liability should anything be damaged in the process. City Attorney Kalil stated he drafted the agreement presented to the City Council.
  - b. **Request for approval and recommends approval.** Motion was made to approve the Pheasant Run Snow Pile Agreement by Alderwoman Godfrey and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.
12. **CITY PLANNER SANDERSON:** Nothing
13. **CITY ATTORNEY:**
  - a. **Update:** Nothing
  - b. **Ordinance #586-Updating Parking Commission-2<sup>nd</sup> Reading:** Motion was made to approve the second reading of Ordinance 586 by Alderwoman Christensen and Alderwoman Sergent seconded. With no further discussion, voting went as follows:

**Ayes: Sergent, Rasmussen, Koffler, Gartner, Godfrey and Christensen**  
**Nays: None**  
**Absent: None**
  - c. **Ordinance #587-Changing Police Department Retirement from PERS to MPORS-1<sup>st</sup> Reading:** Motion was made to approve the first reading of Ordinance 587 by Alderwoman Godfrey and Alderwoman Sergent seconded. With no further discussion, voting went as follows:

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**Ayes: Sergent, Rasmussen, Koffler, Gartner, Godfrey and Christensen**

**Nays: None**

**Absent: None**

- d. **Ordinance #588-Updating Water Code-1<sup>st</sup> Reading:** Motion was made to approve the second reading of Ordinance 586 by Alderman Koffler and Alderwoman Christensen seconded. With no further discussion, voting went as follows:

**Ayes: Sergent, Rasmussen, Koffler, Gartner, Godfrey and Christensen**

**Nays: None**

**Absent: None**

**14. CHIEF OF POLICE KRAFT:**

- a. **Update:** Chief Kraft stated he had the honor of promoting Lt. Travis Rosaaen to Captain in the Sidney Police Department, a well-deserved promotion.

**15. PUBLIC WORKS DIRECTOR HINTZ:**

- a. **Update:** PWD Hintz stated he will have the December Public Works report at the 2<sup>nd</sup> meeting. He stated the Streets Department has been hard at work picking up litter and garbage around town, the Water Department has been painting and doing improvements in the Treatment Plant that have been put on hold for other projects in the last couple of years and the Sewer Department has been working on the GIS.
- b. **WWTP Phase 3 Draw #23 for \$1,603.00:** PWD Hintz presented the City Council with the WWTP P3 Draw #23. Mrs. Gundlach stated the future draws will be for the new project approved tonight with Task Order 12. Motion was made to approve the WWTP Phase 3 Draw #23 for \$1,603.00 by Alderwoman Rasmussen and Alderman Koffler seconded. With no further discussion, all present voted aye.

**16. FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:**

- a. **Update:** FM/BI Rasmussen stated he will provide the December 2020 Fire Department Report at the 2<sup>nd</sup> meeting.

**17. CITY CLERK/TREASURER CHAMBERLIN:**

- a. **Update:** Clerk/Treasurer Chamberlin stated they have officially started the FY19-20 audit, which will require both a state and federal audit again this year. She stated the federal audit is required because of the SRF Loan funding the City receives is primarily federal money.
- b. **Call for Budget and Finance Committee-Additional Emergency Leave for COVID Policy and Comp Time Policy:** Clerk/Treasurer Chamberlin asked for a Budget and Finance Committee to be scheduled for the reasons posted and also to review some of the questions that have come up in the process for creating an application and rules for using City Property for solicitors or vendors. It was the general consensus that the Budget and Finance Committee will meet on January 11<sup>th</sup>, 2021 at 5:00pm.
- c. **Consent agenda**
- i. **Claims to be approved: \$ 333,833.61**
  - ii. **Building Permits to be approved:**

**\*\*2021-030 On Hold for Dollar Tree**

2021-052	Harvey & Leanne Senn	1050 S Central	Sign	Frasca Add.
2021-067	Reynolds Market	404 N Central	Kitchen Hood	L2, B1, Augustus Vaux
2021-070	Darrel & Julie Minnow	714 West Holly	Remodel	L12, B12, Gardner Add.
2021-071	Sidney Health Center	216 14 <sup>th</sup> Ave SW	Remodel	Hospital Sub.

**\*\*2021-072 On Hold for Tim Kohl**

**\*\*2021-073 On Hold**

2021-074	Richland County	300 12 <sup>th</sup> Ave SW	Remodel	L1, Richland Minor
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Motion was made to approve the consent agenda by Alderwoman Godfrey, and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 6:57 p.m.

ATTEST:

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MAYOR NORBY

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
DATE APPROVED