

July 16th, 2018

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergent, Rasmussen, Gartner, Smith, and Christensen; Absent: Koffler
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **July 2nd, 2018 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the July 2nd, 2018 regular Council Meeting by Alderwoman Sergent, and seconded by Alderwoman Rasmussen. With no changes or corrections, all present voted aye.
5. **VISITORS:**
 - a. **Susan Joy-Chamber of Commerce: Waive sign building permit fees:** Mrs. Joy stated she was requesting from the City Council that they waive the building permit fees for the electronic sign the Chamber has installed. She stated that they previously waived the conditional use permit fees. She further stated that the DOT has approved the sign, and that the sign is up and running. Fire Marshal/Building Inspector Rasmussen stated that the fees for the electronic sign would have been around \$250.00, but because it was installed prior to receiving the permit that amount doubles to approximately \$500.00. Motion was made to approve the waiving of the approximately \$500.00 in building permit fees for the Chamber of Commerce's electron sign by Alderwoman Rasmussen, and seconded by Alderman Gartner. In discussion, Alderwoman Christensen asked why the sign was installed prior to the building permit, and Mrs. Joy stated that the Chamber did not understand the procedure that they still had to have the building permit after the conditional use permit was approved. After no further discussion, all present voted aye.
 - b. **Jeff Mead**
 - c. **Joe Kauffman-Big Sky Surveying**
 - d.
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
 - a. **Helen Schmidt-resignation from District 2 Drug and Alcohol:** Mayor Norby stated that the City Council received a copy of Helen Schmidt's resignation letter previously via e-mail. Motion was made to accept Helen Schmidt's resignation from District 2 Drug and Alcohol by Alderman Smith, and seconded by Alderwoman Sergent. After no discussion, all present voted aye. Mayor Norby stated that the City will be looking for a replacement for the board position, and if anyone is interested to contact City Hall.
8. **COMMITTEE WORK: Nothing**
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**
10. **UNFINISHED BUSINESS: Nothing**
11. **NEW BUSINESS:**
 - a. **Boys and Girls Club Parking (recommendation from Parking Commission):** PWD Hintz stated the Parking Commission met and reviewed the proposed layout for the parking on the east side of the property for the Boys and Girls Club. He stated that the Parking Commission recommended approval of the proposed layout for the parking, exempting them from the off street parking zoning requirement, with the condition that they get further approval for all future phases parking. Alderman Smith asked if they had plans for the south side of the property for parking, and Mr. Mayer stated that they will be looking into that in the future phases, but they are not certain at this point on what will be proposed. Motion was made to approve the proposed layout for the Boys and Girls parking, exempting them from the off street parking zoning requirement, with the condition that they get further approval for all future phases parking, by Alderman Smith. Alderwoman Rasmussen seconded the motion. In discussion, PWD Hintz pointed out that the parking on the east side of the property will be cut in, and Alderwoman Rasmussen stated that was good because the street is very busy and tight with the buses. After no further discussion, all present voted aye.
12. **CITY PLANNER SANDERSON:**
 - a. **LaFountain Lot Aggregation:** PWD Hintz stated that this is combining Lots 5 and 6, Block D of Nielson and Halverson's First Addition, into one lot to be 5A. He stated they are building a home over the two lots, so need to combine. Motion was made to approve the LaFountain Lot Aggregation by Alderman Smith, and seconded by Alderwoman Rasmussen. With no discussion, all present voted aye.
 - b. **Nesper Lot Aggregation:** PWD Hintz stated that this is combining Lots 5, 6, and 7, Block 76, Kenoyer's First Addition, into one lot to be 7A. Motion was made to approve the Nesper lot aggregation by Alderwoman Christensen, and seconded by Alderwoman Sergent. With no discussion, all present voted aye.
 - c. **Rossol Lot Aggregation:** PWD Hintz stated this is combining part of Lot 11 and all of Lot 12, Block 29, Kenoyer's First Addition, into one lot to be 12A. Motion was made to approve the Rossol lot aggregation by Alderwoman Rasmussen, and seconded by Alderman Smith. With no discussion, all present voted aye.
13. **CITY ATTORNEY:** City Attorney Kalil stated that he toured the City with PWD Hintz prior to the City Council meeting to see the issues they are hoping to correct with the junk ordinance, and that they will have a draft of the ordinance at the next City Council Meeting.
14. **CHIEF OF POLICE DIFONZO:**
 - a. **Report June 2018:** Lieutenant Kraft provided the City Council with the June 2018 Police report.
 - b. **Adult Softball Alcohol Permit:** Mayor Norby asked that the Adult Softball Alcohol Permit be tabled until the next Council Meeting. Motion was made to table the Adult Softball Alcohol Permit by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. With no discussion, all present voted aye.
 - c. **Fireworks:** Mayor Norby asked that the Fireworks discussion be tabled until the next Council Meeting. Motion was made to table the Fireworks discussion by Alderwoman Rasmussen, and Alderwoman Christensen seconded the motion. With no discussion, all present voted aye.
 - i. **In Commercial Districts**
 - ii. **Clean-up After**
 - iii. **Length of time allowed to be lit off**

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15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **Report:** PWD Hintz stated that the MDT will be having meeting from 4pm to 7pm at the MonDak Heritage Center pertaining to the Round-About south of town, and they invited all to attend. He stated that they anticipate that both lanes will be open about mid-August, but that it is open and working.
- b. **Old Lagoon Mixers:** PWD Hintz stated that the retired ponds with the Waste Water Treatment Plant Project, have super-b mixers, approximately 5 to 6, that have no use to the City of Sidney, but will be of use to several small communities who need them, so he asked the City Council for approval to give them to the communities who could use them. Alderman Smith asked what their value is, and PWD Hintz stated if they can't be used they are only worth scrap metal. Motion was made to approve the giving away of the unused lagoon mixers by Alderman Smith, and seconded by Alderwoman Rasmussen. With no discussion, all present voted aye. Mayor Norby asked that it be reported back on which communities received the lagoon mixers.
- c. Alderwoman Rasmussen asked if the Public Works employees went to Plentywood to assist after the tornado, and PWD Hintz stated that he reached out to the Mayor of Plentywood and he stated he would call him back when he had an idea of what they needed assistance for and thanked him for the offer, but that he has not called back.
- d. PWD Hintz informed the City Council that the MDT went to bid for their portion of the East Holly project, and it came in over \$2.2 million from their estimates, with only 1 bidder. He stated that they are rebidding the project in November, so now the fall they were planning to do will be pushed until spring and the project will be delayed next summer. Mr. Mayer stated that the City's portion of this project will begin August 13th, 2018 and will take between 30 to 40 days, with a for sure completion date of October 1st, 2018. Mayor Norby asked if it will impact the beat harvest, and Mr. Mayer stated that he hadn't thought about that, but that it shouldn't as East Holly will not be closed for this part of the project.

16. Fire Marshal/Building Inspector Rasmussen: Nothing

17. CITY TREASURER REDFIELD:

- a. **Richland County Fair Buttons for City Employees (74 X \$5.00 = \$370.00):** City Clerk/Treasurer Redfield stated that in previous years the City Council approved the purchase of a fair button for each employee, so is asking if they would like to do that again this year. Motion was made to approve the purchase of a fair button for the City of Sidney Employees by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. With no further discussion, all present voted aye.
- b. **Oil and Gas Transfer for FY17-18 \$35,000:** City Clerk/Treasurer Redfield stated that they have officially closed the FY17-18 books. She stated that the City Council approved 3 transfers for FY17-18, two of which she had done previously and reported to the City Council on. She stated the last transfer was to the General Fund from the Oil and Gas Fund to balance revenues and expenditures. She stated that it was originally budgeted to do a transfer of \$376,500 to balance the General Fund, so the fact that only a \$35,000 transfer shows how much cuts were able to be made mid budget. Mayor Norby stated that this is great news, and it shows that the City is becoming self-sufficient and not depending on the Oil and Gas Revenue. Motion was made to approve the transfer of \$35,000 from the Oil and Gas Fund to the General Fund by Alderwoman Christensen, and seconded by Alderwoman Sergent. With no further discussion, all present voted aye. Mayor Norby thanked everyone, especially the employees, who have cut back.
- c. **Treasurer's Report:** City Clerk/Treasurer Redfield stated that she will have the updated Fiscal Year report for the City Council and the next meeting, along with the July 2018 report.
- d. **Water/Sewer Bank Transfer of \$26,585.45:** City Clerk/Treasurer Redfield stated the water/sewer bank transfer is \$26,585.45, which includes a \$7,000 payment for the 4th Ave SE water project. Motion was made to approve the water/sewer bank transfer of \$26,585.45 by Alderwoman Christensen, and seconded by Alderman Smith. With no discussion, all present voted aye.

18. CITY CLERK REDFIELD:

consent agenda

- a. **GENERAL JOURNAL VOUCHERS: e-mailed**
- b. **Claims to be approved: \$ 82,166.86**

2019-01	Tiffany Tran	422 North Central	Nail Salon	L2, B1, Augustux Vaux
2019-02	Blaine Rogers	724 2 nd St SE	Garage	L13A, B24, Kenoyer's
2019-03	Jay & Joyce Nesper	115 7 th St SE	Garage	L7A, B76, Kenoyer's
2019-04	Ruth & Dennis Moore	1035 S Central	Re-model	.72AC TR3 of Minor Sub
2019-05	Terry Rentals	300 8 th Ave NW	Fence	L12, B1, Northview
2019-06	Terry Rentals	302 8 th Ave NW	Fence	L12, B1, Northview
2019-07	Brandon Ler	306 2 nd St NE	Fence	E ½ L7 & W ½ L8, B34, Origin.

A motion to approve the consent agenda was made by Alderman Smith and seconded by Alderwoman Rasmussen. After no discussion, all council voted aye.

Meeting was adjourned at 7:30 p.m.

ATTEST:

MAYOR NORBY

CITY CLERK

DATE SIGNED