

July 18th, 2016

1. **CALL TO ORDER:** The Regular Meeting of the Sidney City Council was called to order by Mayor Rick Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergeant, Koffler, Gartner, Smith, and Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. July 5th, 2016 Regular Council Meeting Motion was made to approve the minutes from the July 5th, 2016 regular Council meeting by Alderwoman Sergeant and seconded by Alderman Koffler. After no discussion all Council voted aye.
 - b. July 13th, 2016 Street and Alley Committee Motion was made to approve the minutes from Street and Alley Committee meeting on July 13th, 2016 by Alderwoman Christensen and seconded by Alderman Gartner. After no discussion, all Council present voted aye.
 - c. July 14th, 2016 Water and Sewer Committee Motion was made to approve the minutes from the Water and Sewer Committee meeting on July 14th, 2016 by Alderman Koffler and seconded by Alderman Smith. After no discussion, all Council present voted aye.
5. **VISITORS:**
 - a. Dean Rehbein
 - b. Hannah Frye: Meadowlark Public House
 - i. The Meadowlark is planning an Oktoberfest in the city owned parking lot behind their-store and wanted to ask for permission. The event would start at 6:00 p.m. and last for a few hours. Chief of Police Frank Difonzo said to draw up a plan and the cash come over talk with them.
 - c. Bill Linder
 - i. Bill stated a few concerns including whether or not the last audit went well, and who monitors employees' overtime hours. He also questioned whether it would be beneficial to hire additional office staff instead of paying the overtime. The mayor and council members responded by saying that the books have been looked through and nothing is being hidden. They also commented that there are some changes being made in office staff in the future.
 - d. Brent Meissel
 - e. Mackenzie Wick
 - i. Mackenzie commented she has a few issues she would like to personally discuss. She also mentioned how everything that has been going on is a morale buster and wishes there a push for more understanding amongst everyone.
 - f. Jeff Mead
 - g. Bruce Berndt
 - h. Lee Pourroy
 - i. Paul Quilling
 - j. Lowell Cutshaw: Interstate Engineering
 - k. Kaysa Rasmussen
6. **PUBLIC HEARING:**
7. **MAYOR NORBY:**
 - a. Capital Improvement Plan-Morrison, Maierle, Inc: The public hearing is canceled until the first meeting in August.
 - a. Legislative Luncheon: The luncheon went well and Alderwomen Christensen and Sergeant were also in attendance.
 - b. City Treasurer Resignation: City Treasurer Kelly Dey has resigned from her position.
 - c. Appointment of Ward 2 vacant Council position: After discussing whether to vote this meeting or wait, it was decided the council should vote tonight per request of City Attorney Krautter due to the 30 day statue. Lee Pourroy and Kysa Rasmussen both submitted letters to the council. Alderman Koffler motioned to accept Kysa Rasmussen as the new Ward 2 representative and Alderman Gartner seconded the motion.
8. **COMMITTEE WORK:**
 - a. Street and Alley:
 - i. Cell tower and City Hall lease: The committee will follow recommendation to stay with the lease which becomes due next July. They will not let them buy it due to issues of control of it. Motion was made to follow the recommendation and to stay with the lease by Alderwomen Christensen and seconded by Alderman Koffler. After no discussion, all council voted aye.
 - b. Water and Sewer:
 - i. 423 4th Ave NE Past Due: The committee was approached by the owner to be, Jeff Mead, and was asked to forgive the late fees by the previous owner if he paid the past due amount in full. This would mean the \$195 late fee would be removed and the new amount due would be \$1,010. Since the fees were not incurred by him, the removal of the fees was motioned by Alderman Smith and seconded by Alderwoman Christensen. After no discussion, all council voted aye.
 - ii. RFP's for North Central Project: The committee was provided with 5 proposals which were cut down to three. A motion was made to use the local company Interstate Engineering by Alderman Smith and seconded by Alderman Koffler. After no discussion, all council voted aye.
 - iii. AE2S Contract Amendment: AE2S will be doing geotech services on the new water treatment plant and they added an additional \$55,000 for tech services. A motion was made to hire AE2S for these services and to let Mayor Norby sign this contract by Alderman Smith, and was seconded by Alderman Koffler. After no discussion, all council voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing**
10. **UNFINISHED BUSINESS:**
 - a. Resolution 3724-SID 104 Boundary Line Relocation for Mayo Subdivision, and Hilltop Enterprises Phase II and IV-Tabled: City Clerk Redfield will be sending out notifications in regards to this.
11. **NEW BUSINESS:**
12. **CITY PLANNER HOW:**
 - a. KLJ Contract: The contract is being revised to base it on fiscal year for city budgeting purposes. City Attorney Krautter asked if this was a continuation of the 2012 contract, and if it was known was the cost on services was. John How was unsure but could look into it. KLJ is willing to negotiate on the contract, and Attorney Krautter will call to discuss issues such as liability coverage. Alderwoman motioned to table the contract until Attorney Krautter has looked futher into, and Alderman Smith seconded it. After no discussion, all council voted aye.
 - b. Boys & Girls Club Land: John How stated there were calls asking whether or not the park land for the club should be leased or what the long term plan was. City Attorney Krautter stated he's been in phone conferences with the State Attorney General and there needs to be more documentation. There should be a distinct answer in a few weeks.
 - c. Zone Reading: John How will be in Sidney the first week in September for the zone reading.
13. **CITY ATTORNEY: Nothing**
14. **CHIEF OF POLICE DIFONZO:**
 - a. Report: The ten page noise ordinance is now down to five, and there are a few items that still need discussed with Attorney Krautter, but it is making good progress.
15. **PUBLIC WORKS DIRECTOR HINTZ:**
 - a. Report- The CTEP Project is 75% done there are just a few more ramps needed at Hansen and Quilling's Parks, along with sidewalks to join these together. The contractors for Phase II of the lagoon project has been open for bids in local papers as well as The Billings Gazette and others. The DEQ feels safe to advertise without complete approval of the project because we are just waiting for a letter. On July 25th, the bidding will open for the replacement of the 2012 garbage truck.
16. **COMPLIANCE OFFICER JENSEN:**
 - a. Report-June 2016: The compliance officer is gone, but will attend the first meeting in August. Alderman Smith also asked about the listings of chicken and geese on her report, and it was noted this issue is being worked on.
17. **FIRE MARSHAL GILBERT:**
18. **CITY TREASURER:**
19. **CITY CLERK REDFIELD: consent agenda**

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- a. GENERAL JOURNAL VOUCHERS: e-mailed
- b. Claims to be approved: \$ 157,251.69

2017-1	Linda Metz	102 2 nd Ave NE	Remodel	L7&8a, Original
2017-2	Jason & Kristin O'Brien	Central & 2 nd St SE	Replace Fence	Original
2017-3	Michael & Ann Riedy	535 3 rd Ave NW	Mobile Home	L15, B6, Wagon Wheel

A motion to approve the consent agenda was made by Alderwoman Sergeant and seconded by Alderman Koffler. After no discussion, all council voted Aye.

- 20. Close for Executive Session-Employee's: The meeting was closed at 7:35 pm for privacy issues, to discuss employee issues and reopened at 7:53 pm.

The meeting was adjourned at 8:03 pm.

ATTEST:


CITY CLERK


MAYOR NORBY

August 1st 2016
DATE SIGNED