

June 1<sup>st</sup>, 2020

Although the City Council Meeting will be held at City Hall and open to the public, with the current COVID-19/Coronavirus pandemic, the June 1<sup>st</sup>, 2020 meeting of the Sidney City Council can be called into by the public if they choose. The public is invited to participate in the meeting by calling 1 (571) 317-3112, access code 161-581-685.

**Rules of the Meeting should public attend via phone:** Mayor Norby will take roll call at the beginning of the meeting, if you join after this has happened please announce you are present for official minutes. Mayor Norby will call for public comment, then Council member comment, then ask for a motion on each agenda item. If you are calling for an item not listed on the agenda, you will be asked to speak under visitors. Please announce your name prior to making comment, do not speak over or at the same time as others, and keep your phone on mute when not making comment.

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Godfrey, Gartner, Koffler, Rasmussen and Sergent
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **May 18<sup>th</sup>, 2020 Regular Council Meeting Minutes:** Motion was made to approve the minutes from the May 18<sup>th</sup>, 2020 regular meeting of the Sidney Council by Alderwoman Rasmussen and Alderwoman Sergent seconded the motion. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Nick Kallem-Svarre Pool Manager Update:** Pool Manager Kallem informed the City Council that the pool is full and the pump, heaters and chemicals are up and running, and it is their hope to have the pool open earlier than the anticipated June 8<sup>th</sup>. He stated he has 20-30 staff members and all 4 sessions for swimming lessons filled up today, but he is looking into how to meet more needs, such as adding another 2 week session or adding kids to the current sessions. He stated with COVID-19 Phase 2 directions, we can only have 75% of the capacity for in the water with social distancing. He stated they will also be cleaning more and asking for the public to help by doing things like changing before coming to the pool. He stated they are having lifeguard training June 11<sup>th</sup> and WSI training this week. He stated the pool applied for grants with Oneok and the Foundation, and so far, have received the grant from Oneok for backboards and safety equipment.
  - b. **Jeana Barnhart:** Mrs. Barnhart informed the City Council she is hosting a Doggy Dash on Sunday the 14<sup>th</sup> at 2:00pm and all money fundraised will go to the dog park. She stated they will be using the bike/walking paths, but will get with Law Enforcement as they will have to cross streets at a couple locations.
  - c. **Jason Schrader**
  - d. **Robb Pulver**
  - e. **Kandi Davis**
  - f. **Tim Case**
  - g. **Sean Dodds**
  - h. **Gail Thomas, Linda and Jay Reed, Tammy Runyen, Carla & Josh Fruguay:** Mrs. Thomas stated they are present to complain about a property on Aster Court. She stated they believed the property to have been condemned, but there is a family with young children living in it. She stated there are 6 vehicles that do not run, a camper, a truck, dogs that attack people. Some of the other complaints brought before the City Council on this property was that they do not use the garbage, the vehicles are full of beer cans, grass and weeds are extremely overgrown, diapers are just thrown outside on the property, children who are not dressed properly and not watched by the adults. It was also stated the property is a fire hazard, health hazard and the welfare of the children is at risk. It was stated that people who have seen issues with children should contact the Police Department or the State of Montana Hot Line immediately. After much discussion, it was the General Consensus of the City Council to move forward with getting this property cleaned up and safe quickly.
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
  - a. **South Paw Dog Park-fencing issues/complaints:** Mayor Norby stated there were several complaints on social media about dogs being able to get out of the dog park. He stated he and PWD Hintz investigated this and will be filling in under the fence with dirt. Mrs. Barnhart stated there was an issue with dogs getting out via the paw print in the sign, so she put chicken wire on it, but another issue was where the fences do not connect. Mayor Norby stated they will look at that also and get it fixed.
8. **COMMITTEE MEETING WORK:**
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**
10. **UNFINISHED BUSINESS:**
  - a. **Police Department Pay Scale and Incentive Pays:** City Clerk/Treasurer Chamberlin stated this was reviewed by the Budget and Finance with their recommendation to approve. She stated this establishes a pay scale for the police department and an additional pay for things such as education and doing extra tasks for the PD. Chief Kraft stated it is important to do both to enhance the retention of officers and attempt to be competitive with other departments. He stated it won't match what other departments do, but is a good effort. Motion was made to approve the Police Department Pay Scale and Incentive Pays by Alderwoman Christensen and Alderman Koffler seconded the motion. With no further discussion, all present voted aye.
11. **NEW BUSINESS: Nothing**
12. **CITY PLANNER SANDERSON:**
  - a. **Case Amended Plat:** PWD Hintz presented the Case Amended Plat, aggregating two lots, and stated City Planner Sanderson has recommended approval. Motion was made to approve Case Amended Plat by Alderwoman Christensen and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.
13. **CITY ATTORNEY:**
  - a. **Resolution #3828-Setting FY20-21 Wages:** Resolution 3828 was read aloud by City Attorney Kalil. City Clerk/Treasurer stated this has no COLA increase for next fiscal year, per the recommendation of the Budget and Finance Committee. Motion was made to approve Resolution 3828 by Alderwoman Rasmussen and seconded by Alderman Koffler. With no further discussion, all present voted aye.
  - b. **Resolution #3829-New Longevity Policy:** Resolution 3829 was read aloud by City Attorney Kalil. City Clerk/Treasurer Chamberlin stated this is something that has been thought about doing for many years, and it is something that needs to be done to incentivize all employees, including those who just started working for the City. Motion was made to approve Resolution 3829 by Alderman Koffler and Alderwoman Christensen seconded the motion. Alderwoman Godfrey asked if this was based off performance reviews and City Clerk/Treasurer stated it is strictly based off of term of service. With no further discussion, all present voted aye.

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- c. **Resolution #3830-Bond Resolution for 4<sup>th</sup> Ave Water Project, borrowing \$1,710,000:** City Attorney Kalil read resolution 3830 aloud. He stated this has been reviewed by the City's Bond Council. Mr. Mayer stated the City Council can anticipate the first draw for this project to be on the agenda at the first meeting in July. Motion was made to approve Resolution 3830 by Alderwoman Christensen and seconded by Alderwoman Rasmussen. With no further discussion, all present voted aye.

**14. CHIEF OF POLICE KRAFT:**

- a. **Police Department Reports-March, April and May 2020:** Chief Kraft provided the City Council with the March and April 2020 PD reports and stated the May report will be provided at the next Council Meeting.

**15. PUBLIC WORKS DIRECTOR HINTZ:**

- a. **Public Works Reports-March, April and May 2020:** PWD Hintz provided the City Council with the March, April and May 2020 Public Works reports.
- b. **WWTP Phase 3 Draw #18 for \$14,051:** PWD Hintz presented the City Council with Draw #18 for the WWTP Phase 3 project. Motion was made to approve the WWTP P3 Draw #18 for \$14,051 by Alderman Koffler and Alderman Gartner seconded the motion. With no further discussion, all present voted aye.
- c. **Sweeper Award Recommendation to Titan Machinery:** PWD Hintz stated he had a bid opening for the budgeted purchase of a new sweeper. He stated Titan Machinery had the lowest bid, \$7,500 lower than the next, which was approximately \$133,000 after trade in. He stated this amount is within the amount that was budgeted. Motion was made to approve the award of bid to Titan Machinery for a new sweeper by Alderwoman Christensen and Alderwoman Sergent seconded. In discussion PWD Hintz stated he will provide the City Council with the official bid sheet. Mr. Schrader asked if this should be brought to the public for vote prior to final decision, and Alderwoman Christensen stated it does not, it was a budgeted item. With no further discussion, all present voted aye.
- d. **Approval for advertising for Construction Bids for East Park (Quilling's) Building:** PWD Hintz stated he would like approval to start advertising for bids for the new East Park building construction. Motion was made to approve the advertising for construction bids for the East Park building by Alderman Koffler and seconded by Alderwoman Rasmussen. In discussion Mr. Schrader asked if there is preference given to local contractors in the bid process, and City Clerk/Treasurer Chamberlin stated it is illegal to discriminate during the bid process, the bid goes to the lowest bidder. With no further discussion all present voted aye.
- e. Alderwoman Christensen asked for an update on the purchase of the O'Brien lot, and City Clerk/Treasurer Chamberlin state Mayor Norby and Kristen O'Brien have signed the purchase agreement, they are waiting on Mr. O'Brien to sign it.
- f. Alderwoman Rasmussen stated Malfunction Junction looks very nice, but she has concerns about the wall being to high if tall plants are in it for sight. PWD Hintz stated it is far enough back and below the allowed height, so it should not impact sight.

**16. FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:**

- a. **Fire Department Reports-March, April and May 2020:** FM/BI Rasmussen provided the City Council with the March, April, and May 2020 Fire Department Reports.

**17. CITY CLERK/TREASURER CHAMBERLIN:**

- a. **Treasurer's Reports-March, April 2020:** City Clerk/Treasurer Chamberlin provided the City Council with the March and April 2020 Treasurer's reports.
- b. **Journal Voucher Reports-March, April 2020:** City Clerk/Treasurer Chamberlin provided the City Council with the March and April 2020 Journal Voucher reports and Alderwoman Christensen made a motion to approve both. Alderwoman Sergent seconded the motion and with no further discussion, all present voted aye.
- c. **Water/Sewer Bank Transfers-March, April 2020:** City Clerk/Treasurer Chamberlin provided the City Council with the March transfer of \$139,246.40 and April transfer of \$172,708.20 and Alderman Koffler made a motion to approve. Alderwoman Godfrey seconded the motion and with no further discussion, all present voted aye.
- d. **Consent agenda**
  - i. **GENERAL JOURNAL VOUCHERS:** to be reported and approved monthly
  - ii. **Claims to be approved: \$ 368,900.15**

2020-070	<b>ON HOLD-McDonalds</b>			
2020-092	Larry Herman	715 3 <sup>rd</sup> St SE	Deck	L5, B32, Kenoyer
2020-093	Edward Deg	809 5 <sup>th</sup> St SE	Garage	L3, B47, Kenoyer
2020-094	Jane Bird	308 7 <sup>th</sup> Ave SE	Carport	L1, B36, Kenoyer
2020-095	Joyce Schulz	401 7 <sup>th</sup> Ave SE	Pergola	L8, B42, Kenoyer
2020-096	Daniel King	605 4 <sup>th</sup> St SE	Fence	L2, B42, Kenoyer
2020-097	Electric Land	225 2 <sup>nd</sup> Ave NE	Fence	L11&12, B5, Original
2020-098	Tony Hanson	402 7 <sup>th</sup> St SE	Shed	L7A, B1, Johnson's 1 <sup>st</sup>
2020-099	Ryan Stouffer	2403 Bighorn Ave	Shed	L2, B2, JB Subdivision
2020-100	Stanley Rosaaen	904 7 <sup>th</sup> Ave SE	Flag Pole	L4, B00D, Nielsen-Halversen
2020-101	Foundation	216 14 <sup>th</sup> Ave NW	Repair-Wood & Steel	L9, B8, Original
2020-102	Ruth Moore	1035 S Central	Fence	Trac 3 of Minor Sub 32
2020-103	Seth Jonas	1597 Aster Court	Fence	L38, B1, South Meadow Village
2020-104	Korin & Megan Cassey	411 4 <sup>th</sup> St NE	Fence	L4, B6, Kenoyer
2020-105	Ray Bozlee	113 10 <sup>th</sup> Ave SW	Fence	L13, B00B, Nels Bach 3 <sup>rd</sup> Add
2020-106	Sherrie Bawden	1135 15 <sup>th</sup> St SW	Fence	L17, B2, Lyndale Aces

Motion was made to approve the consent agenda by Alderwoman Rasmussen, and Alderman Koffler seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:37 p.m.

ATTEST:

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MAYOR NORBY

\_\_\_\_\_  
CITY CLERK

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DATE APPROVED