

## March 20<sup>th</sup>, 2017

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Smith, Gartner, Koffler, Rasmussen, and Sergeant
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. March 6<sup>th</sup>, 2017 Regular Council Meeting: Motion was made to approve the minutes from the March 6<sup>th</sup>, 2017 Regular Council Meeting by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. After no discussion, all present voted aye.
5. **VISITORS:**
  - a. Laura Gundloch and Casey Hanson-Morrison Maierle
  - b. Quinn Schwartz-Sidney Herald
  - c. Lowell Cutshaw-Interstate Engineering
  - d. Utilities Manager Anderson-City of Sidney
6. **PUBLIC HEARING:**
  - a. SID 104 Boundary Line Relocation and Assessment Update: Mayor Norby called the public hearing for the SID 104 Boundary Line Relocation and Assessment Update to order at 6:31pm. Mr. Cutshaw stated that assessment letters had gone out to all property owners within the new SID Boundary Line and that he and City staff met with Don and Arlon Franz about their assessments, as they had questions as to why they were being assessed at all when they paid for the curb and gutter up front, but after the meeting they understood that they are only paying the incidentals that went with the curb and gutter placement, and so a far smaller rate than the rest of the SID. City Clerk and Treasurer Redfield stated that the Council was provided a spread sheet of the updated assessments, and that the last column shows that most of the assessments dropped in this update.

Mayor Norby called for any opponents three times, with no one providing testimony.  
Mayor Norby called for any proponents three times, with no one providing testimony.  
Mayor Norby closed the public hearing for the SID 104 Boundary Line Relocation and Assessment Update at 6:33pm.
7. **MAYOR NORBY:**
  - a. Travel to Helena for HB 473: Mayor Norby informed the Council that Alderwoman Christensen, City Clerk/Treasurer Redfield, Leslie Messer, and he will be traveling to Helena on Wednesday March 22<sup>nd</sup> for HB 473, which is the Gas Tax Bill that will be going to the House Floor this week.
8. **COMMITTEE WORK:** Nothing
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**

Alderwoman Rasmussen stated that Pool Manager Candy Markwald has quit, and so there will be a Park and Recreation Committee Meeting on Tuesday March 21<sup>st</sup>, at 5:30pm.
10. **UNFINISHED BUSINESS:**
  - a. Morrison Maierle Contract Amendment #1 to Task Order 7C: Mr. Hanson of Morrison Maierle stated that the Council tabled this amendment at the previous meeting due to concerns with the scheduling of the survey that is needed by the lagoon. He stated that the DNRC request of the survey being done at a certain flow rate is only for part of the survey and most of it can be done anytime, so they feel this can be done by this fall. He reminded the Council that this is a no cost amendment. Motion was made to approve the Morrison Maierle Contract Amendment #1 to Task Order 7C by Alderwoman Christensen and seconded by Alderwoman Sergeant. After no further discussion, all present voted aye.
11. **NEW BUSINESS:** Nothing
12. **CITY PLANNER SANDERSON:**
  - a. Sidney Crossing SIA Extension: PWD Hintz stated that Sidney Crossing has decided not to file their final plat and are not going to move forward with the subdivision at this time. Should they choose to move forward with it at a later time, they would have to start the entire subdivision process completely over. PWD Hintz further stated that they cannot develop the land any further without going through the process. The City Council had previously given 3 extensions to their Subdivision Improvement Agreement, and at the time of the final extension they stated that it would be the last extension. PWD Hintz stated that this is still annexed into the City, but would be designated back to farm ground.
13. **CITY ATTORNEY:**

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- a. Ordinance 567-Zoning Code Update-Second Reading: City Attorney Netzer read Ordinance 567, updating the zoning code and zoning map, aloud for the second reading. Alderman Koffler made a motion to approve the second and final reading of Ordinance 567, and Alderman Smith seconded the motion. Voting went as follows:  
Ayes: Sergeant, Rasmussen, Koffler, Gartner, Smith, and Christensen  
Nays: None  
Absent: None
- b. Ordinance 568-Flood Plain Update-Second Reading: City Attorney Netzer read Ordinance 568, updating the Flood Plain, aloud for the second reading. Alderman Smith made a motion to pass the second and final reading of Ordinance 568, and Alderwoman Rasmussen seconded the motion. Voting went as follows:  
Ayes: Christensen, Smith, Gartner, Koffler, Rasmussen, and Sergeant  
Nays: None  
Absent: None
- c. Resolution 3724-SID 104 Boundary Line Relocation: City Clerk/Treasurer Redfield stated that she is asking the Council to table this resolution to give City Attorney Krautter time to review the resolution and attachments to ensure it has been properly updated with the changes that have been made since the initial draft of the resolution. Motion was made to table Resolution 3724 until the April 3<sup>rd</sup>, 2017 Council Meeting by Alderwoman Christensen and seconded by Alderman Gartner. After no further discussion, all present voted aye.
- d. **CHIEF OF POLICE DIFONZO: Nothing**

#### 14. PUBLIC WORKS DIRECTOR HINTZ:

- a. Report: Nothing
- b. Award of Bid for North Frontage Road Water Improvements: PWD Hintz stated that Interstate Engineering had the bid opening for the North Frontage Road Water Improvement Project, and the lowest bid was at \$628,436.90 for DRM, Inc. out of Gillette, Wyoming. The only other bid was from Western Municipal which was for \$690,155, and the engineers estimate was approximately \$650,000. Interstate Engineering looked into the references for DRM, Inc and received good recommendations from Morrison Maierle, Dowell, and the City of Gillette, and they have been in business for 36 years. Motion was made to approve the bid award for the North Frontage Road Water Improvement Project to DRM, Inc for \$628,436.90 by Alderman Smith, and Alderman Koffler seconded the motion. After no further discussion, all present voted aye.
- c. Waste Water Phase 2 Update: Mrs. Gundloch of Morrison Maierle stated that the winter shutdown is over and Western Municipal is back on site. She stated the winter shutdown was longer than they anticipated, so the substantial completion date is now the after the 1<sup>st</sup> of the year. She further stated that she talked with PWD Hintz and UM Anderson about the location of the head works and lift station, so the design of that should be done this spring.

#### 15. FIRE MARSHAL GILBERT: Nothing

#### 16. CITY TREASURER: Nothing

#### 17. CITY CLERK REDFIELD: consent agenda

- a. **GENERAL JOURNAL VOUCHERS: e-mailed**

- b. **Claims to be approved: \$ 113,216.11 + \$17,672.68 = \$130,888.79**

2017-68  
2017-69  
2017-70

McKyla Mayer	502 34 <sup>th</sup> Ave NW	Fence	L12, B8, Wagon Wheel
Annissa Gillespie	102 East Main	Remodel	L7&8, B11, Original
Donna Coffman	124 N Lincoln	Fence	L, B1, Gardner

A motion to approve the consent agenda was made by Alderwoman Rasmussen and seconded by Alderman Koffler. After no further discussion, all present council voted aye.

Meeting was adjourned at 7:25 p.m.

**ATTEST:**

  
CITY CLERK/TREASURER

  
MAYOR NORBY

April 3<sup>rd</sup>, 2017  
DATE SIGNED