

August 4, 2014

1. **CALL TO ORDER:** The regular meeting of the City Council was called to order by Mayor Rick Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergeant, Gilbert, Koffler, Gartner, Smith, and Christensen
4. **CORRECTION OR APPROVAL OF MINUTES:**

- a. **July 21st, 2014:** Motion was made to approve the minutes from July 21, 2014 regular city council meeting by Alderman Smith, and seconded by Alderwoman Sergeant. All council present voted aye.

City Planner How asked the City Council for a motion to add Resolution 3670: Bell Minor Subdivision Final Annexation to the agenda. Motion was made to add Resolution 3670 to the agenda of the regular city council meeting by Alderwoman Christensen, and seconded by Alderman Smith. All council present voted aye.

Public Works Director Hintz asked the City Council for a motion to add the Phase 1 Lagoon Bid Award to the agenda. Motion was made to add the Phase 1 Lagoon Bid Award to the agenda of the regular city council meeting by Alderman Smith and seconded by Alderman Koffler. City Attorney Navratil asked PWD Hintz if the bid opening was open to the public and he stated it was. All council present voted aye.

5. VISITORS:

- a. **Fred Sterhan: City/County Employee Housing Plans:** Mr. Sterhan with Mountain Plains Equity Group presented the city council with the preliminary plans for joint employee housing between Richland County and the City of Sidney. The plans provided were for two four-plex to be built on property donated by the City of Sidney. The City of Sidney will also donate the water and sewer hook-up and impact costs. Richland County is willing to fund the project, to be paid back over time by the City. County Commissioner Duane Mitchell stated the county is on board and would like to set up an agreement between the City and County to formalize the agreements made. The creation of the agreement was sent to the water and sewer committee, with the aid of City Attorney Navratil.

6. PUBLIC HEARING: Nothing

7. MAYOR NORBY:

- a. **Creation of New Positions: Utilities Manager, Waste Water Superintendent:** Mayor Norby asked the council to create the Utilities Manager position to oversee both the water and wastewater departments and to aid the Public Works due to increase in activities, and to create the wastewater superintendent position as suggested by the Public Works Director to run the new lagoon system and keep up with wastewater needs. He stated a resolution was created, and City Attorney Navratil will read it setting these positions. Detailed job descriptions will be presented to the council at a later date.
- b. **Filling of New Positions: Utilities Manager, Waste Water Superintendent:** Mayor Norby stated that should Resolution 3668 pass he would like to recommend the council formally place Greg Anderson as the Utilities Manager, and Kevin Bast as the Wastewater Superintendent.
- c. **Salaries of City Officials:** Mayor Norby stated that City Attorney Navratil will also be reading a resolution setting the salaries for the City Officials, or department heads. These wages were set with considerations from the position holders and himself.
- d. **City Court Interlocal Agreement:** Mayor Norby presented the Interlocal Agreement between the County and City pertaining to the use of the City Court. Motion was made to give Mayor Norby permission to sign the Interlocal agreement between the City of Sidney and Richland County for the use of the City Court by Alderman Smith, and seconded by Alderman Koffler. All Council present voted aye.
- e. **Denning, Downey and Associates Auditing Contract:** Denning, Downey, and Associates, who did the audit for the city of Sidney for 2011-12 and 2012-13, have presented a contract allowing them to do the Audit of 2013-14. This contract was presented to you via e-mail on Friday. I am asking for permission to sign the Auditing Contract.
- f. **Fireworks misunderstanding:** Mayor Norby stated that the Sidney Herald had some misunderstandings in the article that they ran pertaining to the Fireworks that were discussed at the previous meeting. Reporter Minichello stated that she would draft a correction to be put in the paper addressing the concerns.
- g. **Preliminary Budget: Monday August 11, 2014 Working Budget Council Meeting:** The preliminary budget was presented to the City Council for review via e-mail on Friday August 1, 2014. Alderman Smith stated that after reviewing the preliminary budget he make a motion to approve the preliminary budget, and Alderwoman Sergeant seconded the motion. Alderwoman Gilbert asked if a meeting would be held to address questions, and Mayor Norby stated that he didn't feel it was necessary, but that all questions or concerns could be addressed with City Clerk Redfield. Council voted 5 aye, 1 nay.

8. COMMITTEE WORK:

- a. **Water and Sewer: DRWA Agreement:** Alderman Smith stated that this is not moving forward as the Dry Red Water Association must have DNRC approval before they can hook-up to city water, and they do not want to pay impact fees until they can have the water available.
- b. **Police and Fire: Fireworks Ordinance, and Nuisance Ordinance:** Alderman Smith stated that they would like to further review this ordinance with the aid of Chief DiFonzo and City Attorney Navratil. Chief DiFonzo stated that he would like representation from either the Fire Marshal or the Fire Chief to go over the ordinance also.
- c. **Street and Alley: Stop Signs on Lincoln Ave:** Alderwoman Christensen stated that they cannot make any decisions on it is the best interest of the City of Sidney to put a stop sign on Lincoln Ave until there is a traffic study done.

9. ALDERMEN REQUESTS AND COMMITTEE REPORTS:

10. UNFINISHED BUSINESS:

- a. **Richfield Addition Lot Vacation-Table:** City Planner how stated that he is waiting on the submission of information from Joe Russell before anything can be acted on for this.

11. NEW BUSINESS:

Nothing

12. CITY PLANNER HOW:

- a. **Bell Minor Annexation & Development Agreement:** City Planner How stated that the Annexation and Development Agreement was reviewed by him and City Attorney Navratil, and there were no major issues or changes with the agreement. The City Council had no questions for the Annexation and Development Agreement on the Bell Minor Subdivision.
- b. **Bell Minor Subdivision Final Plat:** City Planner How stated that the final plat met all requirements. Motion to approve the Bell Minor Subdivision Final Plat was made by Alderwoman Sergeant, and Alderwoman Christensen seconded the motion. All council present voted aye.
- c. **Bell Minor Annexation:** City Planner How stated that Resolution 3670 will be read to approve the final annexation of the Bell Minor Subdivision.
- d. **Bell Minor Zoning – CLM:** City Planner How stated that the final zoning of the Bell Minor Subdivision would be CLM: Commercial Light Manufacturing, which fits its current usage. Motion was made to approve the CLM zoning for the Bell Minor Subdivision by Alderwoman Christensen, and seconded by Alderman Smith. All council present voted aye.
- e. **Holt COS Retracement Plat:** City Planner How stated the deed for this property was reviewed by City Attorney Navratil and this is redefining the boundary line on the west side of the property. Motion to approve the Holt COS Retracement Plat was made by Alderman Koffler, and seconded by Alderwoman Sergeant. All Council present voted aye.
- f. **Fee Schedule Update:** City Planner How stated that he had CTAP review the adopted rate schedule and they stated that the Certificate of Survey Fee cannot be higher than \$200.00 per state code, the approved rate schedule has it at \$300.00, but no fees were paid at the not correct amount, so not refunds need to be given. No other fees need to be changed. Motion was made to reduce the Certificate of Survey Fee from \$300.00 to \$200.00 was made by Alderman Smith, and seconded by Alderman Koffler. All council present voted aye.

13. CITY ATTORNEY NAVRATIL:

- a. **Resolution 3668: Creating City Offices:** City Attorney Navratil read Resolution 3668, creating the city offices of the Utilities Manager and the Wastewater Superintendent out loud. Motion was made to approve Resolution 3668 by Alderman Smith, and seconded by Alderwoman Christensen. All council present voted aye.

Mayor Norby asked for a formal motion placing Greg Anderson as the Utilities Manager and Kevin Bast as the Wastewater Superintendent. Motion was made to fill these positions by Alderwoman Christensen and seconded by Alderwoman Sergeant. All council present voted aye.

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- b. **Resolution 3669: Setting Wages for City Officers:** City Attorney Navratil read Resolution 3669 out loud, setting the wages for the City of Sidney Officers. Motion was made to approve Resolution 3669 by Alderman Smith, and seconded by Alderwoman Sergeant. Council voted as follows: 5 Ayes, Alderwoman Gilbert abstained.
- c. **Resolution 3670: Robert Bell Final Annexation:** City Attorney Navratil read Resolution 3670 Robert Bell Final Annexation out loud. Motion to approve Resolution 3670 was made by Alderwoman Sergeant and seconded by Alderman Koffler. All council present voted aye.
- d. **Ordinance 555: Nuisance Ordinance Amendment (1st reading):** City Attorney Navratil read the first reading of Ordinance 555 amending the Nuisance Ordinance of the City of Sidney out loud. Motion was made to approve the first reading of Ordinance 555 was made by Alderwoman Christensen and seconded by Alderman Smith. Council voted as follows:
Ayes: 6
Nays: 0
Absent: 0

14. CHIEF OF POLICE DIFONZO:

- a. **Chief Update:**
 - i. Chief DiFonzo stated that he received the letter of resignation of Officer Thomas Tighe and he made the recommendation to the city council to accept his resignation. Motion to accept Thomas Tighe letter of resignation was made by Alderwoman Sergeant and seconded by Alderman Smith, all council voted aye.
 - ii. Chief DiFonzo asked the city council to approve the hiring of Caleb Sandoval as an officer for the city of Sidney Police Department. He previously worked for the City of Sidney and has moved back, he has been to the academy. A motion was made to approve the hiring of Caleb Sandoval by Alderman Smith and seconded by Alderwoman Christensen. All council present voted aye.
 - iii. Chief DiFonzo stated that they are still progressing in getting the school zone warning signs up. They are still looking for donations for the signs, and that the flashing lights at West Side School should be up this fall.
- b. **Farmers Market:** Chief DiFonzo stated that the Farmers Market will be held at the MSUB Extension office, which is outside of City limits. If they do not get enough customers they may look into using the parking lots by city hall, and Chief DiFonzo stated if they ask he will bring it to the council for approval.

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **Monthly Update:**
 - i. PWD Hintz presented the city council with his monthly report. He stated the garbage is down from last year.
 - ii. PWD Hintz stated that there will be a bid opening for a new sweeper on August 11 at 1pm at the council chambers and all are invited to attend.
- b. **Phase 1 Lagoon Bid Award:** Mr. Murtagh of Murtagh Municipal Engineering stated that the bid opening was held July 24th at the council chambers. The lowest bidder was Oakland Construction and after checking references Mr. Murtagh stated it was in the best interest of the city to approve the bid for Oakland Construction at \$. A motion to approve the bid of Oakland Construction at \$ for the Phase 1 of the City of Sidney Lagoon project was made by Alderman Smith, and seconded by Alderwoman Christensen. Council voted 5 ayes 1 nay.

16. COMPLIANCE OFFICER MEAD:

- a. **Monthly Update:** Mayor Norby stated and Compliance Officer Mead was out of town, but would attend the August 18, 2014 meeting to answer any questions on the monthly report he provided to the council.

17. CITY TREASURER: Nothing

18. CITY CLERK REDFIELD: consent agenda

- a. **GENERAL JOURNAL VOUCHERS:** e-mailed August 1, 2014
- b. **CLAIMS TO BE APPROVED:** \$457,061.04
- c. **BUILDING PERMITS:**

Mary Bloom	541 8 th Ave NE	Wood Fence	Lot 7, Block 6, Fischer's Estates
R. Peck	225 2 nd Ave NE	Lean-to Garage	Lot 11, Block 5, Original
J.D. Jensen	404 5 th Ave NE	Fence	Lot 9, Block 5, Kenoyer
Bagnell RV Park	601 Warren Lane	Wood Fence	Bagnell RV Park
Robert Severson	419 8 th Ave SW	Storage Shed	Lot 5, Block 4, Miller
Terry Panasuk	220 5 th Ave SE		Lot 20, Block 29, Kenoyer

A motion to approve the consent agenda was made by Alderwoman Sergeant and seconded by Alderman Koffler. All council voted Aye.

Meeting was adjourned at 7:33 pm

ATTEST:

CITY CLERK



MAYOR NORBY



August 18, 2014
DATE SIGNED