

## November 16<sup>th</sup>, 2020

Due to the current COVID-19/Coronavirus pandemic and rising cases in Richland County, the November 2<sup>nd</sup>, 2020 meeting of the Sidney City Council will be **HELD VIRUTALLY ONLY**. The public is invited to participate via a Zoom meeting. You can participate with via by video or phone:

**Meeting ID: 915 6626 3649**

**Passcode: 244317**

**Or by calling: 1-253-215-8782**

**Rules of the Meeting:** Mayor Norby will take roll call at the beginning of the meeting, if you join after this has happened please announce you are present for official minutes. Mayor Norby will call for public comment, then Council member comment, then ask for a motion on each agenda item. If you are calling for an item not listed on the agenda, you will be asked to speak under visitors. Please announce your name prior to making comment, do not speak over or at the same time as others, and keep your phone on mute when not making comment.

1. **CALL TO ORDER:** The November 16<sup>th</sup>, 2020 meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Godfrey, Christensen, Sergent, Rasmussen, Gartner and Koffler
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **October 19<sup>th</sup>, 2020 Closed Council Meeting Minutes:** Motion was made to approve the minutes from the October 19<sup>th</sup>, 2020 Closed Council Meeting by Alderwoman Christensen and Alderwoman Rasmussen seconded. With no changes or corrections, all present voted aye.
  - b. **November 2<sup>nd</sup>, 2020 Regular Meeting Minutes:** Motion was made to approve the minutes from the November 2<sup>nd</sup>, 2020 regular Council Meeting by Alderwoman Godfrey and Alderwoman Sergent seconded. With no changes or corrections, all present voted aye.
  - c. **November 2<sup>nd</sup>, 2020 Closed Council Meeting Minutes:** Motion was made to approve the minutes from the November 2<sup>nd</sup>, 2020 Closed Council Meeting by Alderwoman Christensen and Alderwoman Rasmussen seconded. With no changes or corrections, all present voted aye.
  - d. **November 12<sup>th</sup>, 2020 Street and Alley Committee Meeting Minutes:** Motion was made to approve the minutes from the November 2<sup>nd</sup>, 2020 Street and Alley Committee Meeting by Alderwoman Sergent and Alderwoman Christensen seconded. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Kacey McPherson-Non-profit Food Fender for Parade of Lights on City Lot next to City Hall:** Alderwoman Godfrey stated the Chamber is asking not to have vendors selling food/drinks due to the rise in Covid-19 cases, and Mrs. McPherson was happy to comply so is no longer needing to use that lot.
  - b. **Brandon Taylor-TBID Budget:** Mr. Taylor presented the City Council with the 2021 proposed budget for the TBID. He stated Covid-19 has hit the hotels hard, which made budgeting hard and so he did averages from previous years, but he is not sure what will happen. This is also for events they are planning to give grants to, as they might not happen either. Other changes include raising administration fees to cover costs for collecting. Alderwoman Godfrey recused herself, being the Chamber and TBID Executive Director. Motion was made to approve the 2021 TBID Budget as presented by Alderwoman Rasmussen and Alderwoman Sergent seconded. With no further discussion, all present voted aye
  - c. **Sherry Vandall-West Side Principle, Sidney Public Schools**
  - d. **Kehanna Johnston**
  - e. **Jordan Mayer-Interstate Engineering**
6. **PUBLIC HEARING:** Nothing
7. **MAYOR NORBY:**
  - a. **Shop Small Proclamation:** Mayor Norby read the 2020 Shop Small Proclamation. Motion was made to approve the proclamation by Alderman Koffler and Alderwoman Sergent seconded. With no further discussion, all present voted aye.
  - b. **Appointment to Governor-elect Gianforte's COVID Task Force:** Mayor Norby announced he has been asked by Governor-elect Gianforte to sit on his COVID Task Force.
8. **COMMITTEE MEETING WORK:**
  - a. **Street and Alley Committee:**
    - i. **4-way stop at West Side School at 5<sup>th</sup> and 11<sup>th</sup>:** Alderwoman Christensen stated the Street and Alley Committee met and reviewed the complaint from the previous Council meeting about the intersection. She stated after discussion it was the recommendation of the Street and Alley Committee to place yield signs both north and south., which she made a motion to reflect. Alderman Gartner seconded. Alderwoman Godfrey asked why not stop signs, and Mayor Norby stated there is a 4 way stop at 9<sup>th</sup> and Chief Kraft stated having stop signs that close to the school with buses would cause more congestion and problems than solutions to the problem, whereas the yield signs will designate 5<sup>th</sup> as the through street. Mrs. Vandall stated the buses are further down and this is a big concern of the schools and she hopes the yield signs will work, but if they do not, she hopes the City Council will keep their minds open to the stop signs. Mayor Norby stated that was the plan of the Committee, and they hope that once the through street is designated it will work, but if the school or anyone thinks it is not working please contact the City. Alderwoman Rasmussen agreed that if the yield signs do not work, the stop signs should be looked at. Mrs. Johnston asked if there was a certain amount of time once the yield signs are in to give an update and Mayor Norby asked for at least a couple weeks to see if they work. PWD Hintz stated he believes we have yield signs on hand to get installed right away. With no further discussion, all present voted aye.

## November 16<sup>th</sup>, 2020

- ii. **Parking Request-west side of the 400 block of 10<sup>th</sup> Ave SW:** Alderwoman Christensen stated the Street and Alley Committee met and discussed the request to diagonally stripe in front of the People's Congregational Church, which she recommended to approve doing when weather permits. Alderwoman Christensen made a motion to approve the diagonal stripping in front of the People's Congregational Church when weather permits, and Alderwoman Godfrey seconded. Alderwoman Sergent abstained from the vote. Without any further discussion, all others present voted aye.
- iii. **Parking Commission Code 2-85-1 to 4:** Alderwoman Christensen stated the Street and Alley Committee reviewed the Parking Commission Code and would like to have the City Attorney review the code and their recommendations to change the members and report back to the City Council. She stated this code was approved in 1978, so needs to be reviewed.

### 9. ALDERMEN REQUESTS AND COMMITTEE REPORTS: Nothing

### 10. UNFINISHED BUSINESS:

- a. **Pleasant Wood Manner-Airport (tabled)**

### 11. NEW BUSINESS:

- a. **Tyastati Zone Change from R-3 to B2 at 711 Lincoln Ave S:** PWD Hintz stated the Zoning Board reviewed the zoning change of Ms. Tyastati for the lot next to Asian Body Works to install a restaurant. He stated she originally requested to have it zoned B3, but the Zoning Board is recommending a B2 so alcohol establishments could not happen in the future. Motion was made to approve the Zone Change of Block 1 in Banta Subdivision to B2 by Alderman Koffler and Alderwoman Sergent seconded. FM/BI Rasmussen stated he agrees the B2 zone fits what she is requesting, and limits future use and Ms. Tyastati agreed to this change. Mr. Anderson stated she will need to have a conditional use permit under B2, so she will be coming back for further approval.

### 12. CITY PLANNER SANDERSON: Nothing

### 13. CITY ATTORNEY:

- a. **Ordinance # 585-Repealing Title 2, Chapter 4-Park and Rec Board:** City Attorney Kalil read Ordinance #585 for the first reading out loud. Motion was made to approve the first reading of Ordinance 585 by Alderwoman Rasmussen and Alderwoman Sergent seconded. Voting went as follows:  
Ayes-Christensen, Godfrey, Gartner, Koffler, Rasmussen and Sergent  
Nays- None  
Absent-None

### 14. CHIEF OF POLICE KRAFT:

- a. **Update:** Chief Kraft stated he will update the Police Department reports in December.

### 15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **October 2020 Report:** PWD Hintz provided the City Council with the October 2020 Public Works Report. He further stated the new garbage truck is working as of late last week, with a few more things to be fixed. He stated they are ready for snow removal, when it is necessary, except one more sander needing some more work even though it is usable. He stated the Water Department is rehabbing Well 11 and the Sewer Department is cleaning lines and GIS data collection.
- b. **Sidewalk & Curb and Gutter replacement-3<sup>rd</sup> St SW-Lots 5 & 6, Block 18, Sidney Original:** PWD Hintz stated this is the empty lot that the Lalonde Hotel used to sit on. He stated those public side walks are in very bad shape and the property owner needs to be asked to comply with City Code on sidewalks, along with other locations in town. He asked the City Council for permission to write them a letter to do so. Motion was made to approve the contracting of the owner of Lots 5 & 6, Block 18, Sidney Original to replace sidewalks by Alderwoman Christensen and Alderwoman Godfrey seconded. With no further discussion, all present voted aye.

### 16. FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:

- a. **October 2020 Report:** FM/BI Rasmussen provided the City Council with the October 2020 Fire Department Run Report.

### 17. CITY CLERK/TREASURER CHAMBERLIN:

- a. **October 2020 Treasurer's Report:** Clerk/Treasurer Chamberlin provided the October 2020 Treasurer's Report. She informed the City Council that they will also start to receive the updated budget in the excel spreadsheet they approve the budget in, to make reading the reports easier. She will email this out tomorrow.
- b. **October 2020 Journal Voucher Report:** Clerk/Treasurer Chamberlin provided the October 2020 Journal Voucher Report. She stated the first 5 journal vouchers are code corrections discovered by herself and Deputy Clerk/Treasurer Shanks. Motion was made to approve the October 2020 Journal Voucher Report by Alderman Koffler and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.
- c. **October 2020 Water/Sewer Bank Transfer of \$ 291,278.80:** Clerk/Treasurer Chamberlin provided the October 2020 Water/Sewer Bank Transfer. She stated the transfer is large for October due to the purchase of the skid steer being taken out of both funds under object 943 and the fall projects of the CIPP Lining for the Sewer Department and the valve and hydrant work for the Water Department. Motion was made to approve the October 2020 Water/Sewer Bank Transfer of \$291,278.80 was made by Alderwoman Rasmussen and Alderwoman Christensen seconded. With no further discussion, all present voted aye.
- d. **Consent agenda**

**November 16<sup>th</sup>, 2020**

- i. Claims to be approved: \$ 121,771.78
- ii. Building Permits to be approved:

**\*\*2021-030 On Hold**

**\*\*2021-052 On Hold**

2021-061	Lee Harris	1166 Cambrian Lane	Roof Repair	L4, Hilltop Comm. Park
2021-062	Sidney Health Center	216 14 <sup>th</sup> Ave SW	Remodel	L1, B-C, Bach's 3 <sup>rd</sup>
2021-063	Mondak Hist. Soc.	120 3 <sup>rd</sup> Ave SE	Fence	L9, B32, Sidney Original
2021-064	Midrivers Telephone	204 N Central	Fence	L4, B7, Sidney Original

Motion was made to approve the consent agenda by Alderwoman Rasmussen, and Alderwoman Sergent seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 7:15 p.m.

ATTEST:

\_\_\_\_\_  
MAYOR NORBY

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
DATE APPROVED