

November 7th, 2016

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Rick Norby at 6:30 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Christensen, Smith, Gartner, Koffler, Rasmussen, Sergeant
4. **CORRECTION OR APPROVAL OF MINUTES:**
 - a. **October 17, 2016 Regular Council Meeting:** Motion was made to approve the minutes from the October 17th, 2016 regular council meeting by Alderwoman Christensen, and seconded by Alderwoman Rasmussen. After no discussion, all present voted aye.
 - b. **October 24, 2016 Park and Recreation Committee Meeting:** Motion was made to approve the minutes from the October 24th, 2016 Park and Recreation Committee meeting by Alderwoman Sergeant, and seconded by Alderwoman Rasmussen. After no discussion, all present voted aye.
5. **VISITORS:**
 - a. **Meagan Dotson-Chamber Christmas Stoll:** Mrs. Dotson presented the City Council with a proposal to provide public transportation around Sidney during the Christmas Stroll on November 26th, 2016 from 3:00pm to 7:00pm, with Richland County Transportation providing the transportation. She stated there will be 4 stops at the Reynolds Market parking lot, the parking lot east of the library, the old Stockman Bank parking lot off West Main St, and the designated school bus pick up/drop off location in front of Central School. She stated that these locations are not City Property, but they are looking for approval and to borrow 18 road cones to block the bus stops. Mrs. Dotson stated the purpose of providing the public transportation is because of the locations of the businesses now being spread in a larger area, and them wanting to ensure that all business are included, not just the businesses downtown. Alderwoman Rasmussen asked if there was a fee to use the transportation, and Mrs. Dotson stated it would be free to anyone. Chief DiFonzo stated that he had been approached about the transportation and the parade for the Christmas Stoll and will be discussing under his report.
 - b. **Rance Chamberlin**
 - c. **Bo Kindopp: Lower Yellowstone REC**
 - d. **Quinn Schwartz: Sidney Herald**
 - e. **Jerrriann Franzen Nick Jones Real Estate**
 - f. **Leif Anderson: Beagle Properties**
 - g. **Lowell Cutshaw: Interstate Engineering**
 - h. **Don Garsjo**
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:**
 - a. **2nd Meeting in December (December 19, 2016):** Mayor Norby stated that previously the second meeting in December has been canceled for the holiday's, but due to scheduling conflicts with the first meeting in January he would like to see it not canceled, and to postpone the first meeting in January from January 3rd, 2016 to January 9th, 2016. It was the general consensus of the City Council to postpone the first meeting in January from January 3rd, 2016 to Monday January 9th, 2016 at 6:30p.m.
8. **COMMITTEE WORK:**
 - a. **Park and Recreation-Hurley Claim:** Alderwoman Rasmussen stated that there was an incident on October 24th at Moose Park with Mrs. Hurley vehicle, where she hit a stump that was cut down by the city public works department, along the parking. She stated the stump was not cut down to ground level and not flagged. Motion was made to approve paying Mrs. Hurley's vehicle claim by Alderwoman Rasmussen, and seconded by Alderwoman Christensen. In discussion Alderman Smith asked how much the claim was for, and Alderwoman Rasmussen stated it was approximately \$300.00. Alderman Smith asked where the tree was located, and Mayor Norby stated it was in the north east corner of the parking lot, right along the vehicle park way. Mayor Norby also stated that this was not the only incident, but that no other claims had been filed. Alderman Smith asked if the situation had been fixed, and City Clerk/Treasurer Redfield stated that as soon as it was brought to the attention of the City Staff it was spray painted and flagged, and was eventually ground down to ground level. Alderman Smith who cut the tree down, and PWD Hintz stated it was the public works department after a storm. After no further discussion, all Council present voted aye.
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:**
 - a. **Alderwoman Christensen stated** that the Council previously approved the Boys and Girls Club to hang a banner across Central Avenue for their Thank-A-Thon, but it has been decided to not hang that banner this year. Instead the Boys and Girls Club have decided to hang small thank you banners in the parks, which was approved, and at local businesses.
10. **UNFINISHED BUSINESS:**
11. **NEW BUSINESS:**
 - a. **Resolution 3724-SID 104 Boundary Line Relocation for Mayo Subdivision, and Hilltop Enterprises Phase II and IV-Tabled**
 - a. **C3 Mobile Solutions, LLC Variance Request:** PWD Hintz stated that the Board of Adjustments met concerning the C3 Mobile Solutions, LLC variance request, and they recommended approval of the variance to allow for the lots to be divided for townhomes. He also stated that most of the public works conditions set by the Council previously when the preliminary plat was approved has been completed. City Clerk/Treasurer Redfield stated that the variance request was for 4 variances in one. Motion was made to approve the variance request of C3 Mobile Solutions by Alderwoman Christensen, and seconded by Alderwoman Sergeant. In discussion Alderman Smith asked if any conditions were outlined by the Board of Adjustments. City Clerk Redfield stated the only conditions were those outlined in the preliminary plat approval. After no further discussion, all council present voted aye.
 - b. **REA Easement:** PWD Hintz stated that Lower Yellowstone REA is asking for an easement for a step down transformer which will be located by the City of Sidney water tank in Northwest Sidney. PWD Hintz and Um Anderson recommended approval of the easement. Motion was made to approve the Lower Yellowstone REA easement for a transformer by the City of Sidney water tank in Northwest Sidney by Alderman Koffler, and seconded by Alderwoman Rasmussen. After no discussion, all Council present voted aye.
 - c. **BDS Online for Utility Billing:** Water Cashier Messer stated that she has been approached by many customers who would like to have the option of paying their utility bills online available. She stated that BDS is a separate processor that works with the Black Mountain Software that would be found via the City of Sidney website. She stated that both checking and credit cards would be accepted payments, that customers would be able to view their bills online, report issues, and see summaries. Water Cashier Messer asked that this be sent to Committee for further review and to give her an opportunity to gather more information that the Council would like to see. UM Anderson stated that he felt that this would be a good thing for the City of Sidney to offer, as there are a lot of people who have requested this. Alderwoman Rasmussen asked if there would be a cost to the users to pay online, and Water Cashier Messer stated that there would be a credit card processing fee, but that is something she would like to look into further. Alderman Smith asked about the terms of the Service Agreement, and UM Anderson stated that these are normal service agreement terms. Alderman Smith asked how many requests the City has received, and Water Cashier Messer stated at leave 50, but that she could send out an inquiry to find out the interest. She also stated that there would be an app available to download, and that it would also be convenient to e-mail bills because of the issue of the bill cards being lost in the mail. Motion was made to send the BDS online payment for utility billing to the Water and Sewer Committee by Alderwoman Christensen, and seconded by Alderman Koffler. After no further discussion, all present voted aye.
12. **CITY PLANNER HOW: Nothing**
13. **CITY ATTORNEY:**
 - a. **Richland Youth Hockey Loan:** City Attorney Krautter stated that Yellowstone Bank has provided the terms of the loan for the Richland Youth Hockey. He stated per the addendum to the contract, the Council must review and approve the terms of the loan agreement. Motion was made to approve the terms of the loan between Richland Youth Hockey and Yellowstone Bank by Alderwoman Christensen and seconded by Alderman Koffler. After no discussion, all present voted aye.
14. **CHIEF OF POLICE DIFONZO:**
 - a. **Report:** Chief DiFonzo stated he had a request for the Christmas Stoll and parade, with changes this year of not closing off East and West Main Streets. He stated that he is requesting that port potties not be on corners, be secured, and be removed immediately following. He stated that there will be no fires or candles. Chief DiFonzo recommended approval of the bus stops, as they will not be obstructing traffic. Motion was made to approve the bus stops for the Christmas Stoll by Alderwoman Christensen and seconded by Alderwoman Sergeant. After no discussion, all present voted aye. Chief DiFonzo stated that he is requesting that no candy be thrown from the last 5-6 vehicles in the Parade of Lights, for safety reasons. He stated that he felt that no candy should

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be thrown from moving vehicles, especially during this parade that happens at night. He said that the compromise of no candy being thrown from the last 5-6 vehicles will ensure that kids will not still be trying to collect candy when the parade is over and traffic starts. Mrs. Dotson stated that the businesses participating in the parade have been asked to have people walking to hand-out candy, and Chief DiFonzo stated that is the best option, as it does cause liability issues for the City of Sidney. Motion was made to approve the Parade of Lights with the conditions that no candy be thrown from at least the last 5-6 vehicles by Alderman Smith and seconded by Alderman Koffler. After no further discussion, all present voted aye.

15. PUBLIC WORKS DIRECTOR HINTZ:

- a. **Report-** PWD Hintz provided the City Council with the October 2016 public works report. He stated that they are ready for snow. PWD Hintz also stated that Christmas Decorations will be put up before Thanksgiving. In his update, PWD Hintz informed the Council that the water tank painting is complete. He also informed the Council that AE2S will be in Sidney to discuss the plans of the Water Treatment Plant, as 35% is complete. PWD Hintz stated that the Lagoon Project is moving forward, and the Sheppard of the Valley Church sewer by pass is complete. He stated that the public works will be sweeping downtown prior to the Parade of Lights, and the contractor for the fences in the South Meadow Softball Complex upgrade is on sight.

16. FIRE MARSHAL GILBERT: Nothing

17. CITY TREASURER: Nothing

18. CITY CLERK REDFIELD: consent agenda

- a. **GENERAL JOURNAL VOUCHERS:** e-mailed
- b. **Claims to be approved:** \$ 161,051.51 + \$104,087.90 = \$265,139.41

**2017-15	Richland Youth Hockey	601 7 th Ave SW	Replace Benches	n/a
**2017-29	Richland County	1201 W Holly St	Sign	L3, COS 27-769 Tract 2A
**2017-32	Lawrence Shieffer	620 2 nd St NE	Demolition	B12, Kenoyer
2017-40	Robert Humphries	3223 5 th St NW	Mobile Home	L7, B6, Wagon Wheel
2017-41	HELD			
2017-42	Connor Murphy	3010 3 rd St NW	Fence	B5, Wilkinson
2017-43	Stockman's Bank	120 2 nd St SW	Reroofing	L10, B18, Original
2017-44	Sidney Middle School	415 S Central	Reroofing	L1, B26, Original
2017-45	KC Transport	723 6 th St NE	Mobile Home	L12, B4, Fischer Estates
2017-46	Verizon Wireless	115 2 nd St SE	Remodel -Addition	L4&5, B19, Original
2017-47	Victoria Klein	2141 W Holly St	Fence	L2, Klein Minor Sub
2017-48	HELD			
2017-49	Craig Ellison	310 2 nd St NW	Shed	L1, B38, Original
2017-50	KC Transport	719 6 th St NE	Manufactured Home	L11, B4, Fischer Estates
2017-51	Gabriel Enriquez	306 21 st Ave NW	Manufactured Home	L1, West Sidney Mobile Home Park

A motion to approve the consent agenda was made by Alderwoman Rasmussen and seconded by Alderwoman Sergeant. After no discussion, all council voted aye.

Meeting was adjourned at 7:08 p.m.

ATTEST:

Jessica Redfield
CITY CLERK

Robt Norby
MAYOR NORBY

November 21st 2016
DATE SIGNED