

Water and Sewer Committee Meeting

Minutes

November 21st, 2019

5:15pm

Present: Kysa Rasmussen, Dan Smith

Absent: Ken Koffler

Visitors: Mayor Norby, City Clerk/Treasurer Redfield, PWD Jeff Hintz, Utilities Manager Anderson, and Molly Davidson of Morrison Maierle (via phone)

The Water and Sewer Committee was called to order to review the scope of work and cost estimate from Morrison Maierle for the Storm Water Study. PWD Hintz stated the scope of work outlines exactly what the City and the engineers responsibilities will be. He stated it is broke down into 7 phases, which were all reviewed. He added that the City cannot find any plans for current system, most of which the MDT installed, and they are looking for the plans. He further stated the GIS system will not include lidar, which would be an additional \$40,000 plus the same amount each time it needed to be updated. Mrs. Davidson stated the phases are as detailed as they could be so the City could decide what/if anything needs to be cut from the scope of work. She further stated the GIS system will be a CAD model, so the Public Works can use and updated, and it will be tested with live events. She stated the study will include certainty and conclusive answers including pipe sizes, which will assist with project planning and estimates and can be used for grants. Mrs. Davidson stated the analysis will include existing and proposed land uses, so that future land developments will know the impact they will have on the infrastructure and can correct accordingly. She stated that they are hoping to have the study completed by August, with applying for FEMA funding for North Meadow next fall. Utilities Manager Anderson stated August is a quick timeline for the City Crew to do all their requirements. City Clerk/Treasurer Redfield stated there was only \$60,000 budgeted this fiscal year, so pushing the timeline back will assist with the budgeting, as the total cost estimate is \$154,949 (\$15,000 to be paid in grant funding so far). Alderwoman Rasmussen asked if there is a chance for change orders, and Mrs. Davidson stated they have no issue changing the completed date and that with the agreement going to be a hourly not to exceed the only way they will need a change order is if the scope of work is added to.

Motion was made to recommend approval of the Morrison Maierle scope of work and cost estimate for the Storm Water Study by Alderwoman Rasmussen, and Alderman Smith seconded the motion. With no further discussion, all present voted aye.

Meeting was adjourned at 6:02 pm.

Jessica Redfield, City Clerk

Dan Smith, Committee Chair