

Water and Sewer Committee Meeting

Minutes

July 8th, 2019

5:30PM

Present: Dan Smith, Ken Koffler, Kysa Rasmussen

Absent: None

Visitors: Mayor Norby, Clerk/Treasurer Redfield, PWD Jeff Hintz, Utilities Manager Anderson, Keith Backes, Brian Ler, Mike Seitz

The Water and Sewer Committee was called to order to discuss the proposed Storm Sewer Study RFP. PWD Hintz stated he is asking for permission to solicit for engineers for a preliminary engineering report (PER), which would be a complete study of the storm sewer system. He stated that the priority for storm sewer improvements would be North Meadow, then Wagon Wheel, and then the several other locations. City Clerk/Treasurer Redfield stated a complete study needs to be completed to ensure that fixing one area will not result in larger issues someplace else. Alderman Smith stated that any property owners who are blocking or obstructing the drainage should need to fix it also. Mr. Backes stated that there are culverts but because of the obstructions they are not working properly. PWD Hintz stated the flows needs to be looked into because no new flows can go into the irrigation district. Mr. Backes asked who would be responsible for clearing the silt out of ditches in front of properties, such as his own. Alderwoman Rasmussen stated that she felt everything should be cleaned out prior to the study to not waste money, and that the City needs to get the Attorney's opinion on who would be responsible for doing the work. Alderman Smith asked how much the study will cost and stated that it would need to be budgeted for in FY19-20. PWD Hintz stated he needs to solicit first, and then the City will negotiate prices with the firms who apply. He further stated that there are planning grants available that the City has used previously, but that it will cost between \$50,000 and \$80,000 without the grants. Mr. Seitz stated that he felt that if the ditches are in the City right of way, it was probably their responsibly. He and Mr. Backes stated they had no issue cleaning things up, but do not want to do work and then get in trouble for doing it. Alderwoman Rasmussen asked if the FEMA grants take 2 years, what would happen if the North Meadow issues are cleaned up after applying but prior to receiving it, and PWD Hintz stated he would want to use the FEMA grants for Wagon Wheel and Anderson Park because of that time line. Mayor Norby stated he felt it was important to do the study to take a look at the entire town. Utilities Manager Anderson stated it will be important for future planning and expansion to also have this study done. PWD Hintz stated if the population is over 7,500 the City will have to collect and retain all storm water. City Clerk/Treasurer Redfield stated the process will be to advertise for the Request for Proposals or Qualifications, they will then choose top candidates and start negotiating price, and from there choose the final firm.

It was the general consensus of the Water and Sewer Committee to recommend to move forward with the Storm Sewer RFP, and to have the City Attorney look into the issue of who is responsible for what.

Utilities Manager Anderson stated that if large improvements are going to take place the City should look into creating a storm sewer district to pay for them. City Clerk/Treasurer Redfield stated that with the study going to take probably close to a year, the new district could be created in time for the study to be completed.

Meeting was adjourned at 6:10 pm.

Jessica Redfield, City Clerk

Dan Smith, Committee Chair